



No.I-8(5)/CPDE-16/Online/2020-2021  
**CENTRAL DETECTIVE TRAINING INSTITUTE**  
Government of India – MHA – **BPR&D**  
Ramanthapur, Hyderabad-500 013.  
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[e-mail: cdtshyderabad@nic.in ]

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Dated: 5<sup>th</sup> August, 2020.

To  
The Addl. Director General of Police (Trg.),  
Kerala,  
Thiruvananthapuram.

Sub: Inviting nominations for **Online Course** on “**Collection & Preservation of Digital Evidence**” at CDTI, Hyderabad from **07-09-2020 to 11-09-2020** for Dy.SP/Inspr./SI.

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Sir,

The Central Detective Training Institute, Hyderabad will be organizing an **Online Course on “Collection & Preservation of Digital Evidence”** from **07-09-2020 to 11-09-2020** for the Officers of the rank of Dy.SP/Inspectors/Sub-Inspectors of Police.

2. **Performance Objectives** of the course are given below:

- A. Consider the importance of collection & preservation of Digital Evidence in Cyber Crime.
- B. To know the procedure to be followed in the investigation of IT Act cases.
- C. Identify the various Tools and their utilization in the investigation.
- D. To understand the present scenario in the society i.e. about the cyber crime cases.

3. It is requested that **02 Officers** of the rank of **Sub-Inspector to Addl.SP** may be nominated to attend the said course. The nominations against the seats allotted may kindly be sent to the Director, CDTI, Ramanthapur, Hyderabad-500 013 **urgently** through **Fax: 040-27036865** and Email: [cdtshyderabad@nic.in](mailto:cdtshyderabad@nic.in) for confirmation of acceptance.

4. **The information in respect of each nominated officer may kindly be sent as per the proforma given below:**

Sl.No.	Name/Rank	Date of Birth	Present posting	Mobile/ WhatsApp No.*	E-mail ID* (NIC email if available)

\*Mandatory

5. It is requested that while nominating officers, an equal number of officers may also be nominated as reserve.

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6. **There will be an online pre-course test & post-course test with objective type questions. Minimum 60% score in post-course test is mandatory for obtaining Course Completion Certificate.**

7. It is requested that the selected officials must download the **Webex meetings app in their computer/laptop.** In this regard, for more information, **Shri R.S. Jaya Kumar, Vice-Principal may be contacted on his mobile number 7005101003.**

8. **General Instructions:**

A. The nominated Officers may please be advised to obtain **NIC e-mail IDs** and forward the same along with their nominations. If there is a delay in obtaining the NIC e-mail IDs, their existing e-mails IDs may please be sent on which the Course Link for online classes will be sent.

B. All the participants must ensure that they have **good internet connectivity so that the e-learning process can go on uninterrupted and without buffering.**

C. **Officers are supposed to attend the course in working uniform.**

9. **Security Precautions:**

A. If the participant is not using an official location for attending the e-class, **he should ensure that no one else apart from him overhears the proceedings.**

B. **All the trainees must be sensitized that deliberations during training sessions are confidential. These are meant strictly for his/her learning and cannot be shared on any social media platform with any unauthorized person.**

C. The advisory issued by the **Cyber Coordination Centre (CyCord)** of MHA regarding e-meeting, e-training, e-classes, etc. may please be strictly adhered to.

10. It is requested that all concerned may kindly be informed accordingly.

Yours faithfully,

  
**KRANTHI KUMAR GADIDESI, IPS  
DIRECTOR**