

**POLICE**



**DEPARTMENT**

**No.A6-17278/2019/IRB**

India Reserve Battalion,  
Thrissur

✉cmdtirb.pol@kerala.gov.in

☎04872328720

Dated.28-01-2020

**BO No. 27/2020/IRB**

Sub : Retirement - list of Employees of India Reserve Battalion due to retire from service on superannuation for the period from 01.01.2020 to 31/12/2020 - published - modified - Orders issued.

Ref : 1. G.O(P)170/2012/Fin., dated 22/03/2012.  
2. Govt. Circular No.57/2017/Fin dated 19.7.2018 of Finance (Pension B) Department  
3. Govt Order No. 119/ 2018/ Fin Dated. 20. 12. 2018  
4. Order No : A6-17278/2019/IRB Dated. 02-08-2019  
5. Order No : A6-17278/2019/IRB Dated. 06-09-2019  
6. Order No : A6-17278/2019/IRB Dated. 28-12-2019

As per the Government order cited, list of employees due to retire from service on superannuation during the period of 01/01/2020 to 31/12/2020 has been published vide reference 6th cited. This order is hereby modified by including the following employee as he joined duty in this battalion on transfer recently.

Sl No.	PEN	Name	Designation	Date of Birth	Date of joining	Date of Retirement	Remarks
1	108810	Jehangir.A	Armes Police Sub Inspector	21.05.1964	01.08.1990	31.05.2020	

The above police officer will be relieved of from his duties on the due date, upon returning all the Government properties, which are to be surrendered before their retirement from service and he would not be retained in service beyond that date on any account. Liabilities, if any, outstanding against him should be assessed and reported to this office sufficiently early to recover the liabilities if any from his last pay. Separate report should be sent by the Officer concerned under whom he is working to this office, soon after he is relieved of his duties on retirement.

The following instructions are to be noted as guidelines regarding pension matters:

- 1) The Officer concerned will direct him to submit formal application for Pension with the following documents to this office, if he has not submitted the same yet.
  - a). Descriptive Roll and Identification Particulars (3 Copies).
  - b). Three copies of joint photographs of the retiring person with his spouse which are pasted on the concerned form and 3 Copies.
  - c). The Officer Concerned will direct the retiring officer to submit their Pension Page 3 of 5.

Application through online in "PRISM" Software ( Pensioner Information system) (website - www.prism.kerala.gov.in) as per read 3 and send his formal applications for pension along with the required documents to this office at the earliest without waiting for



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any intimation either from this office or from the Office of the Accountant General (A&E), Kerala, Thiruvananthapuram, if he has not submitted the same yet.

2) Terminal surrender : The terminal surrender of E.L. can be sanctioned to him immediately after his retirement without waiting for an application from the individual. In this matter concerned Section of India Reserve Battalion, Thrissur shall ensure timely action.

3) GPF Closure : On his option, the subscriber can stop the subscriptions to GPF account prior to one year of his retirement and apply for closure of accounts in advance. This chance can be utilized by him in order to receive his GPF closure amount without delay. In this matter concerned Section of India Reserve Battalion, Thrissur shall ensure timely action.

4) FBS: As per G.O.(P).255/90/Fin dtd. 28/4/1990, the subscribers to FBS are given option to remit the subscription in lumpsum for the last six months prior to retirement for speedy settlement of the claim. The retiring officer can utilize the chance in time. He can submit the application well before 6 months for the recovery of FBS subscription in lumpsum. The FBS section will see that early action is taken to get the FBS account transferred to India Reserve Battalion, Thrissur from outside unit. If the retiring officer has worked in other units prior to retirement much care should be taken to update the register-cum-Broad sheet in respect of the individual. It should also be ensured that the reconciliation of the updated account of the subscriber is done sufficiently early before the retirement of the subscriber. In this matter concerned Section of India Reserve Battalion, Thrissur shall ensure timely action.

5) SLI & GIS The Application Forms should be obtained well in advance and the entries in the pass books should be updated. Proposals for final payment should be send to the Director of Insurance within the time frame. In this matter concerned Section of India Reserve Battalion, Thrissur shall ensure timely action.

6) KPW & A Fund The details of Loan availed from KPW&A Fund and return of subscription details should be calculated well in advance after obtaining the details from former units. In this matter concerned Section of India Reserve Battalion, Thrissur shall ensure timely action.

The concerned Sections and Officer Commandings of India Reserve Battalion, Thrissur will finalize the liabilities towards Govt./ Co -operative Banks/ Societies/ KPHCS/ Quarters/ Rent/ Electricity/ Water Charge/Professional Tax/Income Tax/ Leave settlement/ KPW&A Fund Loans/ Tour advances/ Excess Pay drawn/ HBA/ Telephone charges/ departmental disciplinary proceedings etc. pending against the retiring officer sufficiently early, in order to issue Non-Liability Certificate/Liability Certificate, so that his Pensionary benefits can be released without any delay. Officer Commandings of India Reserve Battalion, Thrissur should forward the Liability/Non-liability report & No leave roll pending report to this office within 3 days from the date of retirement of the Police officer.



28-01-2020  
Chaitra Teresa John IPS,  
Commandant (ic)



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To : The Individual  
Copy To : 1. The Accountant General (A&E), Kerala for information  
2. The State Police Chief, Kerala for information  
3. The Secretary, Police Societies and the Secretary KPHCS Ernakulam for information and to ascertain the liabilities of the officer.  
4. Officer Commandings of India Reserve Battalion, Thrissur for information.  
5. CA to Commandant for information  
6. AA, All JSS, HC, Cashier for information.  
All sections in this office for information and necessary action to ascertain the liabilities of the officer.  
: BO book of India Reserve Battalion, Thrissur

