

Particulars of functions and details of each unit/office.

Name of Unit: Range Office, Kannur.

Name of post sanctioned.	No. of post at present	Jurisdiction and powers (Admn., Financial and others)	Function and duties of the officer / Employee	Any other information
DIG of Police	1	Jurisdiction over the Range. Supervision and giving guidance to SPs/CP for ensuring L & O maintenance in the Range. IG is the appointing authority of SIs. Appellate authority in the case of PRs (PC and HCs). Transfer of CIs within the Range, Giving promotion and transfer to HCs to ASIs and ASIs to SIs after conducting DPBs duly approved by DGP. To sanction all kinds of leave except special disability leave up to CIs. Delegated financial power from time to time	Functioning at Range Office. Discharging duties as per rules and regulations in force.	
Armourer Inspr.	1	Inspection of Arms	Inspection of Arms in Kannur Range	
SI of Police (GE)	2	Special Investigation Team	SIT	
Drummer SI of Police	1	Drummer	Drummer	
Non-Police				
Administrative Assistant	1	Office Administration and supervisory work	Administration and supervision in Kannur Range office	
Jr. Supdt.	1	Office work (Supervisory)	Office work (Supervisory)	
ISA	1	Inspection	Inspection of Police Stations/CI Offices	
Confdl. Asst.	1	Office work	Office work	
Sr. Clerk/Clerk	6+4 +1 (1-Supernumerary clerk)	Office work	Office work	1 Clerk Supernumerary
Typist	2	Office work	Office work	
Office Attendant	2	Office work	Office work	
PT Sweeper	1	Sweeping	Sweeping	