

Procedure followed in decision making process including channels of supervision and accountability

Name of Unit: PHQ (No Section)

Subject/Issue/ Event dealt with	Channels of Supervisors		Norms set by it for discharge of functions	Rules/Regulations/Instructions/ Manuals/Records used by officers for discharging its functions	Statement of categories of documents that are held by or other control	Any Other Information
	Action taken officer (Designation)	Supervisory officers designation				
Establishment matters of ministerial staff viz. Jr. Supdt, Head Clerk, Cashier, LDC, UDC, Typist, Photographer, Peon, Attender, etc and providing employment assistance through CES relating to Police Department	LDC/UDC	Jr. Supdt Manager AIG-I IGP (Admn)		KSSR, KSR, MOP and Govt. Orders		