

### Particulars of functions and details of each office

**Name of Unit : Office of the Inspector General of Police, South Zone.**

Rank wise sanctioned strength of its officers and employees.

| Name of Post sanctioned |                             | No. of Posts at present | Jurisdiction & Powers (Administrative, Financial & Others) | Function and duties of the Officer/Employee                             | Any other information |
|-------------------------|-----------------------------|-------------------------|------------------------------------------------------------|-------------------------------------------------------------------------|-----------------------|
| 1                       | Inspector General of Police | 01                      | South Zone                                                 | Law and Order & Administration of the Districts of North Zone           |                       |
| 2                       | Dy. Supdt. of Police, (MT)  | 01                      |                                                            | Department Vehicle, Motor Transport                                     |                       |
| 3                       | Junior Superintendent       | 01                      |                                                            | Office matters                                                          |                       |
| 4                       | Confidential Assistant      | 01                      |                                                            | Personal Asst. to IGP                                                   |                       |
| 5                       | Inspecting Store Accountant | 01                      | South Zone                                                 | Auditing accounts and allied matters of the offices of SDPOs & Dist ARs |                       |
| 6                       | Clerk                       | 04+1 (SN Clerk)         |                                                            | Office matters                                                          |                       |
| 7                       | Typist                      | 01                      |                                                            | Charge of Inward section                                                |                       |
| 9                       | CPO Driver                  | 02                      |                                                            | Driver duty                                                             |                       |