

POLICE



DEPARTMENT

KERALA

**PROCEEDINGS OF THE STATE POLICE CHIEF**

**POLICE HEADQUARTERS, THIRUVANANTHAPURAM**

**Present : Loknath Behera IPS**

Sub : "Best Employee" (Ministerial Staff) of PHQ for the month of December - 2019 - Orders issued- reg

Read : 1.Letter No. 04/CAMP/SP/NRI CELL/PHQ/2020 dated 16/01/2020  
2.PHQ proceedings No. C3-163690/2016, dated: 23.09.2016  
3.Order No C3/163690/2016 dtd 16/2/2018  
4..Order No C3/2720/2019 dtd 2/3/2019

**Order No : C3-2720/2019/PHQ Dated. 20-01-2020**

As per the order 1st cited, a Committee chaired by Superintendent of Police NRI Cell, was constituted for the selection of the "Best Employee" (Ministerial Staff) of Police Headquarters, for every month. On the basis of the assessment and recommendation of the Committee, Smt. Aswathy V.S, Clerk, G3 Section, Police Headquarters is selected as the "Best Employee" of Police Headquarters for the month of December - 2019. In recognition of her sincere work, she is awarded with 1000/- as cash reward. The expenditure in this regard will be met from the Head of Account "2055- Police-00- 001-99- 34 other charges (3) other items.

Sd/-

State Police Chief

Police Headquarters, Thiruvananthapuram

"I am directed to convey the above orders of the State Police Chief, Police Headquarters,



C3-2720/2019/PHQ



8e5221



21-01-2020

Additional Director General of Police

To : Smt.Aswathy V.S Clerk, G3 Section ,Police Headquarters for information.

Copy : 1)Director General of Police, State Crime Records Bureau, (with C/L and one  
To passport size photograph), he is directed to upload the photo of the incumbent  
to the website of Kerala Police.

2) Duty Officer, PHQ to display the Photograph of the incumbent in the notice  
borad

3)CA to SPC PHQ to issue the Appreciation Letter of the State Police Chief

4)CA to all officers, Manager, Accounts officer, all SSs, all JSs and sections in  
PHQ

5) JS F &JS B branch,B1/B2/B3 section PHQ for information and neccessary  
action and allot the fund.

6)F3 section PHQ for making necessary arrangement of RS 1000/- to  
Smt.Aswathy V.S, Clerk, G3 Section, Police Headquarters Police  
Headquarters

7)Treasury office ,Vellayambalam sub treasury for information