



POLICE



DEPARTMENT

No. E1-67439/2025/K

District Police Office,
Kottayam

✉spktym.pol@kerala.gov.in

☎04812562204

Dated. 11-11-2025

Quotation Notice

Subject:- State Plan Scheme 2025 - 26 -- Internal Administration Processing system -
Inviting quotation for the Hardware Repair and Maintenance - Reg.

Ref:- 1. GO(Rt) No. 2755/2025/HOME, Dated 14.08.2025

2. PHQ Letter No. S5-162740/2025/PHQ ,dtd 16/08/2025

Sealed quotations are invited for the following items related to the Hardware Repair and Maintenance of the Desktop Computers used at District Police office, Kottayam.

Sl. No.	District	Requirement	Quantity
01	Kottayam	512 GB SSD	8
02	Kottayam	4 GB DDR 3 RAM	4
03	Kottayam	4 GB DDR 4 RAM	5
04	Kottayam	USB Key Board	5
05	Kottayam	450 W SMPS	3
06	Kottayam	USB Mouse	6
07	Kottayam	24 Port Giga Byte Switch	2
08	Kottayam	20" Monitor	1

Brand and Warranty

The brand name, model number, and country of origin must be clearly stated for each item.

Warranty period should be mentioned.

Delivery Period

The maximum delivery period from the date of purchase order must be clearly indicated.

Prices

Prices should be quoted as inclusive of all taxes, duties, transportation, and installation



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charges.

Payment Terms

Specify payment terms, e.g., 100% after delivery and inspection

Technical Specifications

Items must strictly conform to the technical specifications provided in the notice.

Delivery Location

Distirct Police Store, Ettumanoor P.O 686631, Near Ettumanoor Police Station

After-Sales Support

The vendor should provide technical support and service during the warranty period.

Contact details of the service center should be provided.

Late Delivery Penalty

A penalty of, for example, 1% of the order value per week (up to a maximum of 10%) may be imposed for delayed delivery.

Rejection of Quotation

The organization reserves the right to reject any or all quotations without assigning any reason.

Evaluation Criteria

Quotations will be evaluated based on price, delivery time, warranty, and brand reputation.

The envelopes containing the quotation should bear the superscription "Quotation for items related to the Hardware Repair and Maintenance of the Desktop Computers used at District Police office, Kottayam " and should be addressed to District Police Chief, Kottayam. Intending tenders may submit the quotations on their own papers. Last date for receipt of quotations is 14/11/2025 at 11am. Late quotations will not be accepted. The quotations will be opened at 4 PM on the same day at District Police Office in the presence of such of the tenders or their authorized representatives who may be present at that time.



SHAHUL HAMEED A IPS
District Police Chief



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