<u>No C1/100488/2009</u>

Police Headquarters, Kerala Thiruvananthapuram Dated: 31/12/2009

CIRCULAR No. 57/2009

Sub:- Police Dog Squad – Register of Dogs – Instructions issued – Reg.

In order to implement a documentation system for the effective administration and evaluation of the maintenance of Dogs of the department, the following records are introduced with effect from 01.01.2010 in partial amendment of the Kerala Police Dog Manual dated 15.02.1969.

2. For every Police Dog, an Individual Dog Record will be maintained.

3. The Record will be divided into 9 Sections to record various details of identity, health and training of the dog concerned. (Proforma enclosed). All the columns should be filled up by the officer in charge of the Dog Squad. Under no circumstances, medicines should be administered to the dogs without the prescription and entry in the Record by a competent Veterinary Doctor.

4. The Record will be a life long record of the Dog. The Register, in the case of newly acquired pups should be started at the State Dog Training School, and after successful training of the Dog at SDTS, the Register will be sent along with the dog to the respective Unit for its further maintenance. For dogs presently with the Districts/Cities, the Register should be opened by the concerned Dog Squad unit.

5. The Record will be made available to Medical Officers at the time of treatment and supervisory officers at the time of inspection.

6. Maintenance of the "Individual Dog Record" will be the personal responsibility of the Officer in Charge of SDTS, KEPA till the entrustment of the dogs back to its respective Units after training and of the officer in charge of the Dog Squad in the Districts/ Cities.

7. A separate Record, in the form of a Register, will be maintained for each Dog with different sections as indicated in the Annexures.