



**POLICE DEPARTMENT  
KERALA**

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No.C3/142952/2018/PHQ

Dated 04/10/2018

**CIRCULAR No.28/2018**

**Sub:-Introduction of DGP's/State Police Chief's Commendation Disk and making clarity on various other extant Awards of the State Police Chief - Regarding.**

Ref:-(1) PHQ Circular No.7/2002, dated 15.06.2002  
(2) Executive Directive No.9/2002, dated 14.06.2002  
(3) Executive Directive No.11/2003, dated 14.07.2003

Circulars/Executive Directives do exist as referred above for governing various Rewards namely Cash Reward/Good Service Entry (GSE)/Meritorious Service Entry (MSE), etc. Considering the new concepts in giving Rewards promptly to Police officials who perform outstandingly in some situations, we have introduced some other systems like Badge of Honour, DGP's/SPC's Commendation Certificate, DGP's/SPC's Letter of Appreciation, etc. There are some doubts as to which of such Rewards are to be given under what circumstances, who are eligible, etc. In this connection the instructions relating to various Awards/Rewards are given below:-

- i) **GSE/MSE** : The existing procedure will continue.
- ii) **Badge of Honour**: It will be given for excellence in various aspects of Police work as prescribed in Circular No.36/2009, dated 13.09.2009 and subsequent modifications vide Executive Directive No.8/2017, dated 19.04.2017, Circular No.12/2018, dated 06.04.2018 and Circular No.13/2018, dated 11.05.2018 (copies attached)

- iii) **DGP's/SPC's Commendation Certificate:** This will be also issued to those officers who have done noticeably outstanding work and it will be given in extremely deserving occasions by the DGP & SPC. Once the DGP's/SPC's Commendation is issued, entry in the Service Book of the recipient shall be done.
- iv) **DGP's/SPC's Letter of Appreciation:** This will be given to individuals who have done very good work. This will also include activities performed for welfare of the Community and related aspects.

*Note:-Letter of Appreciation can be given by the supervisory officers to the deserving persons, appreciating the work. DGP & SPC normally issues such Letter of Appreciation to IPS Officers who are not eligible for Cash Rewards, etc.*

- v) **DGP's/SPC's Commendation Disc:** We are introducing DGP's/SPC's Commendation Disk. This will be meant for APBn. personnel, Thunderbolt and Anti-Naxalite Force (ANF) for outstanding work. For selection of recipients, a Standing Committee comprising of ADGP APBn. (Chairman); IGP APBn., DIG APBn., 2 CMTs (opted by the Chairman) and SP HQ as Members is constituted to prepare recommendations. Every year, maximum 50 numbers of SPC's Commendation Disk will be given away which will be worn on the Uniform by the recipient, like the Badge of Honour. The APBn. personnel, Thunderbolts and ANF would be only given SPC's Commendation Disc and not Badge of Honour. The Circular No.12/2018 and 13/2018 of PHQ are accordingly modified.
- vi) Needless to mention, good work done by Police officials/Ministerial Staff and other officials of the Police Department must be immediately recognised by giving them appropriate Rewards, as mentioned above, promptly without any delay.

*hr. 4/10*  
(Loknath Behera IPS)  
Director General of Police &  
State Police Chief

To  
The Committee Members  
All Officers in List-B/All Unit Heads

Copy to - All Officers in PHQ/CA to SPC  
All SHOs/SDPOs/System Analyst to upload in the Police Website  
DD PR, PHQ/Circular Register

*TH/1105/6/10/18*