

M1-106541/2015/PHQ
Police Headquarters
Thiruvananthapuram
Dated: 20 /07/15

Circular No. 25/2015

Sub: - Granting of increments-shortcomings noted – instructions for strict compliance.

Ref: - Govt. decision No.1 of Rule 31 Part I KSRs.

There are wide spread complaints of not sanctioning increments in time. There should not be any delay in granting increments. Increments should be granted on the 1st date of due month and drawing of arrear increments should be dispensed by granting timely increments. Increments not sanctioned every month, increments sanctioned late should be reported to Police Headquarters in every 10th of the month. Non receipt of report in time will lead Unit Head being summoned to Police Headquarters.

All officers are directed to follow the above instructions in letter and spirit and ensure its compliance. Compliance report about these aspects in Police Headquarters will be reported by Manager, PHQ Thiruvananthapuram on the above date. Needless to remind once again that Unit Heads along with concerned supervisor will be personally be responsible for any lapse in the above areas of work in future.

Sd/-
State Police Chief
Kerala, Thiruvananthapuram

To : All Officers in List 'B'

Copy to : Manager/AO/All SSs/JSs/CAs to all Officers.

Approved for issue

Manager, PHQ