

No.J4(Welfare)/80035/2012

Police Headquarters,
Kerala,
Thiruvananthapuram-10
Dated: 21/08/2012.

CIRCULAR No. 22/2012

Sub:- **Police Welfare Bureau – Providing for legal facilities to Police Personnel** – guidelines issued – Reg.

Ref:- (1) Circular No. 200/71.
(2) Circular No. 10/74.
(3) Circular No. 20/78.
(4) Circular No. 22/78.
(5) Circular No. 17/80.
(6) Circular No. 19/90.

The Police Welfare Bureau constituted u/s.104 of the Kerala Police Act has recommended that adequate legal facilities may be extended to Police Officers and personnel for defending legal proceedings directly relating to the lawful performance of duties or due to animosity which arose from the performance of such duty and that the expenditure in this regard may be met from the Police Welfare Fund. Accepting the above recommendations of the Police Welfare Bureau, the following guidelines are issued:

- (i) It has been decided to extend adequate legal facilities to serving as well as retired Police officers and personnel who face legal proceedings (Civil or Criminal) which are the outcome of the discharge of the official and legal duties.
- (ii) The above provision shall be brought to the notice of all Police officers / personnel.

- (iii) Police officers / personnel against whom legal proceedings have been instituted will forward a copy of the suit / case filed to the unit head with a background note describing the legal duty which resulted in such a suit / case. The unit head will forward the above representation from the Police Officers / personnel with his specific remarks certifying its genuineness to the Secretary, Police Welfare Bureau, Police Headquarters, Thiruvananthapuram.
- (iv) The Police Welfare Bureau will scrutinise the representations in this regard and forward the same to the State Police Chief with its recommendations.
- (v) The amount sanctioned by the State Police Chief for defending the case will be met from the Police Welfare Fund. Copies of such sanction orders with copies of connected papers will be sent to Government in name cover to Home Secretary for information.
- (vi) Representations / applications filed beyond six months from the date of institution of the suit / case will be summarily rejected.
- (vii) The Police Welfare Bureau will maintain a register incorporating details like the Name and designation of the Officer against whom Civil or Criminal suit / case was instituted; Suit / Crime No.; Date of receipt of representation from the Unit Head; Amount sanctioned by the State Police Chief and Mode and date of despatch of the sanctioned amount.


(JACOB PUNNOOSE IPS)
STATE POLICE CHIEF, KERALA

Copy to all officers in List 'B' for information & necessary action.