

Circular No. 21/2012

Sub: Maintaining of Process Register (KPF 149) in a new format – Orders issued

Ref: Judgment dtd:9/9/11 of Hon'ble Supreme Court in Crl. Appeal
No.1758/11 arising out of SLP (Crl).No.5412/08.

Based on the directions of the Hon'ble Supreme Court of India in the above judgment, all SHOs of Police Stations are directed to maintain process register (KPF 149) in a new format as given below.

Sl.No	The No. Printed on the form used	By whom issued	Name of person at whose instance issued	Nature of process	Cases title and particulars	Name & particulars of the person against whom warrant of arrest is issued	Date of judicial order directing arrest warrant to be issued	Date and hour of receipt by police	Date and hour of Endt for execution	The officer/Person to whom directed	Date of issue	Date of hearing	Date of cancellation if any	Due date of return	Report returned on	The action taken as reported
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17

The SHO of the concerned Police Station shall ensure that each warrant of arrest issued by the Court when received is duly entered in the said register and is formally entrusted to a responsible officer for execution. On the date fixed for the return of the warrant, when the Court called for a compliance report on the action taken, a clear, cogent and legible report may be furnished by a Superior Police Officer, so as to facilitate fixing of responsibility in case of misuse.

The new format of Process Register (KPF 149) will come into force with immediate effect.


State Police Chief

To

All District Police Chief /All Insprs Genl of Police, Range.
All ADsGP.

Copy to : CAS to All officers of PHQ.

" Circular Book/RAC/Record Section./Stock File.

" Chief Store Keeper & JS H Branch with a direction to print the Process Register in the format mentioned above from 1ST September 2012.