

**POLICE**  **DEPARTMENT**  
**KERALA**

**No. S2/17619/2017/PHQ**  
Police Headquarters  
Thiruvananthapuram  
Date: 27.05.2019

**CIRCULAR NO. 13/2019**

**Sub:** Functioning of State Woman Cell - Duties and responsibilities -  
reg.

**Ref:** 1. PHQ Circular No. 11/96

2. GO (Rt.) No. 5494/96/GAD dated, 25.06.1996

The Circular referred above relates to the assigning of duties and responsibilities to SP (Woman Cell) as part of the revamping of the Departmental set-up. While attending to the roles and responsibilities contained in the Circular No. 11/96, some sort of confusion has come up relating to the functioning of State Woman Cell. Moreover over the period of time, after 1996, cases on atrocities against women have increased considerably in our State. We have also formulated a number of plans and policies to prevent such atrocities and to handle such atrocities promptly and appropriately. This circular is being issued to tone up the administration by the Sp (Woman Cell) of the State Woman Cell.

**02.** The State Woman Cell is functioning in Thiruvananthapuram headed by an IPS Officer of the rank of Supdt. of Police. The SP Woman Cell needs to function as the Staff Officer to DGP and assist the DGP in terms of plans, policies, formulation etc. relating to women issues of policing.

**03.** In every district, there are also woman cells, which conduct enquiries do counseling, recommend registration of cases etc. The Woman Cell in a the District covers the entire District in their respective functional jurisdictions. State Woman Cell similarly has a jurisdiction over the entire State. Matters from various Districts, either received directly by the SP Woman Cell (directly or referred by the DPC etc.) or referred by the SPC, can be attended by the State Woman Cell. This practice should be followed in letter and spirit. State Woman Cell should be more active in terms of

implementation of schemes for the entire state and assist the SPC in plans, policies relating to women etc.

04. The counselors attached to the State Woman Cell can be used by the Tvpm. City counseling cell on need basis (if they are free), for which the DPC, Tvpm. City has to make a request to the SP Woman Cell. This will not be a regular practice, but to be resorted on need basis.

05. The SP Woman Cell will monitor occurrence, pendency of under investigation cases, arrests, non arrests, charge sheeting within prescribed time limits in cases of atrocities against women by monitoring figures. SCRB/ DPCs will furnish figures of 376, 302, 307, 326, 498(A) & 304 (B) IPC cases monthly/ weekly to SP Woman Cell, who will brief/ alert SPC about corrective action needed.

06. It is seen that the State Woman Cell directly receives and deals with many petitions from Tvpm. City and Tvpm. Rural. The petitions received from Tvpm. District can be referred to the Tvpm. City/ Rural Women Cells, both located in the City, by the SP, State Woman Cell after considering the gravity and seriousness of such petitions. If serious petitions with inter-district ramifications are received, they can be enquired into by the State Woman Cell.

hw 27/5/2019  
**Loknath Behera IPS**  
State Police Chief

Distribution:

SP (Woman Cell)/ DySP Woman Cell/ All DPCs/ All Range IsGP  
All District Woman Cells/ SP ICT/ DD PIC/ All Officers in PHQ  
CA to SPC/ Circular File