

D3/104794/08

Police Headquarters,
Thiruvananthapuram,
Dated : 18-03-2009.

CIRCULAR NO. 11/2009

Sub:- Issuance of Identity Certificate for the purpose of Grant/renewal of passport facilities instead of DECLARATION – amendment of procedure – Orders Issued.

Ref:- PHQ Circular No.10/2004 dated, 03-04-2004.

1. As per PHQ Circular No.10/2004, the Addl Directors General of Police, Crimes, Training and Intelligence are authorized to issue certificate in Annexure 'B', (NOC) to all the Staff working in their respective offices, apart from Inspectors General of Police, working under them. Accordingly in CBCID and SB CID requests for all such certificates are being forwarded to Addl Director General of Police, Crimes/Intelligence, whereas, in districts SsP/CsP are authorized to issue them.
2. In the above circumstances in modification of Circular No.10/2004, the following officers are authorized to issue Identity Certificates in Annexure 'B' for the purpose of submitting application/renewal of passport.

Authorised Officer	Category of Post
(1) DGP	IGP's in PHQ and ADsGP
(2) ADGP Intelligence	All Executive Staff of and above the rank of SP working in Special Branch CID under their supervisory control.
(3) ADGP Crimes	All Executive Staff of and above the rank of SP working in Crime Branch CID under their supervisory control.

(4) ADsGP of Zones/Unit	All Ministerial Staff of their office and IsGP under their supervisory Control.
(5) IGP (Admn)	All Ministerial staff and Police officers in PHQ up to the rank of SsP, Directors of FSL, FPB, Shorthand Bureau.
(6) IsGP of Range/Unit	All Ministerial Staff of their office and SsP/CsP and Commandants concerned under their supervisory control.
(7) CsP of Cities/SsP of District and other Units including Commandants, AP Bn.	All Ministerial Staff and Executive Staff including DySPs, Asst. Commissioners, Asst Commandants and Deputy Commandants under their Supervisory control.
(8) SP, CB CID (HQ)	All Ministerial Staff and executive staff up to the rank of DySP.
(9) SP (Security), SB CID (HQ)	All Ministerial Staff and executive staff up to the rank of DySP.
(10) Directors of FSL, FPB and Shorthand Bureau	In respect of their Subordinates.

The PHQ Circular No.10/2004 dated 03-04-2004 is hereby modified with immediate effect.

DIRECTOR GENERAL OF POLICE