

CIRCULAR No. 03/2017

Sub: Highway Police – New instructions issued - reg.

- Ref: (1) PHQ Circular No.07/2015 dtd 07/02/2015.
(2) SOP No.U1-77223/2014 dtd 23/10/2014.
(3) PHQ Circular No.09/2002 dtd 09/08/2002.
(4) PHQ Circular No.12/1995 dtd 06/05/1995.
(5) PHQ Circular No.17/1993 dtd 03/05/1993.

With an objective of Policing, our National Highways and to prevent road accidents along the National Highways in the State, a system of Highway Patrols was introduced in the year, 1993. Various circulars have been issued over the years, fixing the responsibilities, area of operation, job content, supervision and control, etc. of the Highway Patrol vehicles. Over the years, the numbers of Highway Patrol vehicles were periodically increased from 14 vehicles to the present 44 number of Highway Patrol vehicles, which are operating in the State. SOP was issued in 2014 and the following instructions are some modifications to the SOP.

02. The overall superintendence and control of the Highway Patrols, at present, rests with the concerned District Police Chiefs, with the IGP Ranges, being the Supervisory Officers. But due to the heavy workload of these field officers, they have not been able to exercise adequate control and supervision over the effective functioning of the Highway Patrols. Hence, with a view to closely monitor and supervise the effective functioning of the Highway Patrols, the system is brought under the overall supervision of IGP, Traffic & Road Safety Management and under the direct command and control of SP-Traffic, North Zone/South Zone. However the Range IsGP and the concerned DPCs will have a role in the day to day activities of the Highway Patrol, in their respective jurisdictions.

03. The responsibilities of the Officers will be as discussed here under:

- a) The SP-Traffic, North Zone/South Zone will now exercise direct administrative control over the Highway Patrols.
- b) They should monitor their performance of the Highway Patrols on a day-to-day basis, through daily reports to be taken at 08.00 AM every day and sent to IGP-Traffic & RSM with copy to concerned DPCs & Range IsGP through e-mails.
- c) They will also check all the Highway Patrol vehicles in their jurisdictions at least once every month. This *interalia* means every day SP Traffic concerned will check at least one Highway Patrol.
- d) The checks should primarily be conducted during odd hours of the night or holidays and during busy traffic hours.
- e) They should also report the deficiencies in the functioning of the Patrols/equipment deficiency/defects to the IGP Traffic & RSM on a fortnightly basis.
- f) They should send a weekly report on the functioning and performance of the Highway Patrols to the IGP-Traffic & RSM.

Responsibility of Range IsGP / DPCs / SDPOs.

- a) The Range IsGP/DPCs/SDPOs will continue to hold day to day administrative control over the Highway Patrols.
- b) They will conduct regular surprise checks on the Highway Patrol vehicles, as many times, as possible.
- c) The Range IsGP will check all the Highway Patrol vehicles, when they are on tour. They can see their location in Computer as all Highway Patrols are fitted with GPS.
- d) The DPCs will check all the Highway Patrols in their jurisdiction, once every fortnight (mandatory) and send reports through e-mails to IsGP Range.
- e) The SDPOs will check the Highway Patrol's under their jurisdiction, atleast once a week (They are not doing so).
- f) The checking should be done more on a positive note, to guide the officers on how to be more effective in regulation & enforcement.
- g) The checking should be conducted primarily in the odd hours of the night/early morning and also during peak traffic hours.

General Instructions

- The vehicles for Highway Police will remain allotted to the concerned districts. The responsibility for documentation, upkeep, maintenance and POL for these vehicles will be with the concerned DPC, as earlier.
- Special operational items such as foldable stretchers will be procured and provided to the personnel of the Highway Police by the IGP-Traffic & RSM. The required specialized equipments to be available in each Highway Police vehicle are attached as Annex I & II.
- SIs of Police working in Highway Police will be considered as on "Traffic duty" and they will be competent to compound Traffic offences, as provided in Government Notification No. G.O.(P) No. 9/2002 dated 20/03/2002.
- Administrative documentation relating to the personnel in the Highway Police and transaction of money collected by way of fine, etc. will be through the Base Station and it should be accounted in the concerned DPO Finances.
- **The duties of Highway Police will primarily be "Traffic Enforcement" with a view to prevent road accidents and bring relief to victims of accidents. They will also attend to prevention/detection of other offences like offences under Abkari Act, NDPS Act, Special and Local Acts and report the same directly to the Police Station under information to the concerned District Police Chiefs.**
- Documentation relating to offences requiring registration of FIR will be made at the nearest Police Station, located along the National Highway (irrespective of jurisdiction).
- Under no circumstance will the Highway Police vehicle/Party be diverted to any other place or for any other duty. They are specifically prohibited from piloting / escorting VIPs. It shall be the duty of the Officers of the Highway Patrol to clear traffic obstructions along the Highway. If any obstruction is noticed, immediate action should be taken to clear the same.
- The Highway Patrols should check all suspicious vehicles and check for illicit transport of arms and ammunition, illegal transport of spirit, sand, drugs, currency, etc. Even when they find that the transport of the sand is with a legal permit, they should note the facts and

details of the permit in the GD, so that the permit is not misused, another time for the transport of sand. Officers in charge of the Highway Patrols should follow the instructions scrupulously, for any misuse will be severally dealt with.

- Any information regarding any traffic accidents/incidents shall immediately be communicated to the concerned Police Station and the Operational Base P.S.
- ✓ The Patrol shall make arrangements immediately to clear traffic obstructions after marking the position of the vehicles at the scene of accident. They shall also render immediate assistance by way of arranging first aid and removal of injured people to hospitals nearby. Arrangements to guard the personal belongings of the people injured in accidents will also be made.

- The primary role of the Highway Patrol's is to prevent accidents and for achieving this objective, they are expected to perform the following functions:

- ✓ They should ensure their visible presence on the Highways. The motorists must feel that they cannot violate Traffic rules as Highway Patrol is there
- ✓ They should be available in the busy junctions, during peak traffic hours.
- ✓ They should check and alert early morning drivers, against dozing off and causing accidents.
- ✓ They should prevent drunken persons from driving the vehicle.
- ✓ They should become deterrent to over speeding in areas, where drivers tend to over speed.
- ✓ They should check for non-dimming of the headlights, during the night.
- ✓ They should encourage / enforce the use of helmets by two wheeler drivers. The use of seat belts should strictly be enforced on the highways.

- The Officers of the Highway Police should avoid bad language while dealing with the Public, avoid getting into arguments, move at normal speed while patrolling, get out of the vehicle when it is parked in busy areas, and avoid sleeping in early hours, as has been noticed in the past years.

04. It is expected that the Highway Police, is able to prevent road accidents (we have decided to reduce 15% this year), provide relief to those involved in road accidents, keep a close watch on criminal activities along the Highways, and make the Highways in Kerala safe for the travellers. The IGP Traffic & RSM and the SP-Traffic NZ / SZ will ensure that the Highway Patrols are energized, to meet the above stated objectives.

18/1/2017
Loknath Behera IPS
Director General of Police &
State Police Chief, Kerala

To

All Officers in List 'B'
IGP Traffic & RSM
SP-Traffic NZ / SZ

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CO-TELE PHONS.	
Sir, Copy Received for Tx only (Except Local Delivery)	
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Time: 2017	Sign: [Signature]

Page 3 of 3



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അനുബന്ധം - I

വാഹനത്തിൽ സൂക്ഷിച്ചിരിക്കേണ്ട വസ്തുക്കൾ

താഴെ പറയുന്ന ആയുധങ്ങളും ഉപകരണങ്ങളും വാഹനത്തിൽ ഉണ്ടായിരിക്കേണ്ടതാണ്.

1. റിവോൾവർ (എസ്, ഐക്കു വേണ്ടി)	-	01
2. തിരകൾ (ഔണ്ട്സ്)	-	10
3. പോളികാർബണേറ്റ് ലാത്തികൾ	-	4
4. റഡാർ	-	1
5. ബ്രിത്ത് അനലൈസർ	-	1
6. ടോർച്ച്/ഫ്ലാഷ് ലൈറ്റ്	-	2
7. ഹെൽമറ്റ്	-	5
8. റിഫ്ളക്ടിവ് ജാക്കറ്റുകൾ	-	7 (2 എക്സ്ട്രാ)
9. നൈലോൺ കയർ	-	10 മീറ്റർ
10. ഫസ്റ്റ് എയ്ഡ് ബോക്സ്	-	1
11. ഫോൾഡബിൾ ക്ലോത്ത് സ്ക്രച്ചർ	-	1
12. ചോക്ക്	-	1 പെട്ടി
13. കുടകൾ	-	2
14. ഇലക്ട്രോണിക് സിഗ്നൽ ബാറ്ററീസ്	-	2
15. വെഹിക്കിൾ ടൂൾ ബോക്സ് (ആവശ്യമായ സാധനങ്ങൾ ഉൾപ്പെടെ)	-	1
16. വി.എച്ച്.എഫ്.സെറ്റ്	-	10
17. റിഫ്രോ റിഫ്ളക്ടിവ് കോണുകൾ	-	25 മീറ്റർ
18. റിഫ്രോ റിഫ്ളക്ടിവ് ടേപ്പ്	-	1
19. പോർട്ടബിൾ ഫയർ എക്സറ്റിംഗ്വിഷർ	-	2 സെറ്റ്
20. കൈവിലങ്ങുകൾ	-	1
21. മൊബൈൽ ഫോൺ ചാർജർ ഉൾപ്പെടെ	-	1
22. ക്യാമറ ബാറ്ററി സഹിതം	-	1
23. ഇലക്ട്രോണിക് സാധനങ്ങളും റിക്കാർഡുകളും പ്രത്യേകം പ്രത്യേകം സൂക്ഷിക്കുന്നതിനായി സ്യൂട്ട് കേസുകൾ	-	2
24. റെയിൻകോട്ട്	-	2



വാഹനത്തിൽ സൂക്ഷിച്ചിരിക്കേണ്ട രേഖകൾ

താഴെ പറയുന്ന രേഖകൾ ഓരോ ഹൈവേ പോലീസ് വാഹനത്തിലും സൂക്ഷിച്ചിരിക്കേണ്ടതാണ്.

1. ജനറൽ ഡയറി
2. ഹൈവേ പോലീസ് പെറ്റി കോസ് റജിസ്റ്റർ
3. ടി. ആർ. 5 ബുക്ക്
4. മണി മെമ്മോ ബുക്ക്
5. വെഹിക്കിൾ ഡയറി
6. എസ്.ഒ.പി. ബുക്ക്ലെറ്റ്
7. റോഡ് മാപ്പ് (ലാമിനേറ്റ് ചെയ്തത്)
8. തങ്ങളുടെ പരിധിയിൽ പെടുന്ന ഹോസ്പിറ്റലുകൾ, വർക്ക്ഷോപ്പുകൾ, പെട്രോൾ പമ്പുകൾ, പോലീസ് സ്റ്റേഷനുകൾ, ആമ്പുലൻസുകൾ എന്നിവയുടെ ഫോൺ നമ്പറുകൾ അടങ്ങുന്ന ലാമിനേറ്റ് ചെയ്ത ചാർട്ട്.

