

**No. D2-62998/2019/PHQ**

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**Circular No. 44/2020**Sub: **Crime Review & conduct of Crime Conferences – Instructions - Reg.**

Read: PHQ Office Memorandum No.16/2020 dtd 11/12/2020.

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Quality of the Criminal Justice System & Performance of the Police is assessed by just one measure i.e. the ***Conviction Rate***. It is alarming that the present Conviction Rate in major crime cases is low, while the incidence of the crime is always increasing. Time and again it has been emphasized that the role of the Supervisory Officer at various level in guiding and giving value to the investigation is very important. It has come to notice that over the period the crime cases' reviews by the Supervisory Officers has been reduced to a very routine & casual process and crime cases' review has become one of the neglected areas during the Monthly Crime Conferences.

**02.** Crime Review is an important exercise through which the Senior Officers can keep track the progress in the investigation process and Court disposal of crime cases. It is through this exercise, the performance of the Investigating Officers can be assessed and the quality of investigation can also be improved. While DPCs & other Supervisory Officers are free to conduct other conferences to review Administrative matter, but the Monthly Crime Conference has to be strictly conducted for reviewing the crime cases, as instructed below.


| <b>Officer to hold the Review</b> | <b>Frequency</b>   | <b>Participants</b>  | <b>Matters to be discussed</b>   |
|-----------------------------------|--|--|--|
| <b>DPCs</b>                       | <b>Monthly</b><br><i>(Before 10<sup>th</sup> of every month)</i> | SHOs, SDPOs, IOs, PPs, APPs, Scientific Assistant, Finger Print Bureau | <ol style="list-style-type: none"> <li>1) Review of Crime Cases reported during the month.</li> <li>2) All UI Grave crimes, especially SC/ST cases, POCSO cases, Sexual Offence cases, Man missing, Undetected property cases (<i>pending for more than 6 months</i>).</li> <li>3) Review of all UT Grave crimes.</li> </ol> |

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|-----------------------|--------------------|-----------------------------------|---|
|                       |                    |                                   | <ol style="list-style-type: none"> <li>4) Review of all acquitted Grave Crime cases.</li> <li>5) Preventive Action (CrPC.106, 107, 109, 110 &amp; KAA(P)A.</li> <li>6) Performance of Process Services.</li> <li>7) Disposal of pending Petitions.</li> </ol>   |
| <b>Range DIGs</b>     | <b>Bi-monthly</b>  | DPCs, Addl.SPs, SDPOs, DySPs/ASPs | <ol style="list-style-type: none"> <li>1) Review of UI Grave crimes cases (<i>pending for more than one year</i>).</li> <li>2) Review of PT cases of Murder, Sensitive cases.</li> <li>3) Court disposal of Grave crime cases – reason for acquittal and filing of appeals in time.</li> <li>4) Review of POSCO cases – pending for more than 6 months.</li> <li>5) Review of SC/ST cases pending for more than 6 months.</li> <li>6) Review of UA(P)A cases.</li> <li>7) Cases under Stay/ Review of High Court and steps taken.</li> <li>8) Preventive action taken – KAA(P)A.</li> </ol> |
| <b>Zonal IGPs</b>     | <b>Quarterly</b>   | Range DIGs, DPCs                  | <ol style="list-style-type: none"> <li>1) Review of Undetected Murder Cases, Attempt to Murder, Economic Offences above 100 lakhs , Grave crime against Women &amp; Children (<i>pending more than a year</i>).</li> <li>2) Review of Acquitted Murder cases in which appeal not filed.</li> <li>3) Review of UA(P)A / KAA(P)A.</li> </ol>  |
| <b>ADGP (L&amp;O)</b> | <b>Half yearly</b> | DPCs & above                      | <ol style="list-style-type: none"> <li>1) Review of undetected sensational cases.</li> <li>2) Undetected Murder cases (<i>pending more than 3 years</i>).</li> <li>3) Review of Acquitted sensational cases.</li> </ol>   |

(3)

03. Supervisory Officers should focus on giving proper directions/suggestions and guidance to IOs to ensure that there is value addition in the quality of the investigation. He/She should analyse various factors which is impacting the quality of investigation, find out ways and means to gear up the system towards objective of better Criminal Justice System. The minutes of this Crime Review and follow-up compliance report should be sent to PHQ through proper channel along with remarks in a hierarchical manner.

04. It must be taken note of that discussions on facts & evidences relating to cases are crucial & to be done in Crime Conferences.



**Loknath Behera IPS**  
Director General of Police &  
State Police Chief, Kerala

Distribution:-

**ADGP L&O / Zonal IGPs / Range DIGs / DPCs**

Copy for info & n/a :-

- All Officers in List A, B, C & D.
- All Unit Heads (including Spl. Units)
- All Officers in PHQ.
- Dy. Dir, State Police Media Centre, PHQ.
- CA to SPC / ED File / Police Website / D-Space.

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