

9/2015

No.D3-4519/2015/PHQ
Police Headquarters
Thiruvananthapuram
Dated: 21/04/2015

Circular No.09 /2015

Sub : Issuance of Identity Certificate for the purpose of Grant/renewal of Passport facilities instead of
 declaration-amendment of procedure-Orders Issued.

Ref : PHQ Circular No.11/2009 Dated 18/3/2009

As per PHQ Circular No.11/2009 dated 18/3/2009, the IGP Administration is the authorized officer to issue Certificate in Annexure 'B' (NOC) to all Ministerial Staff and Police Officers in Police Headquarters up to the rank of Superintendent of Police, Director Forensic Science Laboratory, Finger Print Bureau and Shorthand Bureau. Since the post of IGP (Admn) is vacant, certain modifications is made in the circular cited as furnished below.

Authorized Officer	Category of Post
AIG II/AIG PG	Ministerial Staff up to the rank of Head Clerk and Police Officers up to the rank of Assistant Sub Inspector in PHQ.

IGP Admn/ADGP(HQ)	Ministerial Staff of and above the rank of Junior Supdt , Police Officers of and above rank of Sub Inspector up to the rank of Superintendent of Police in PHQ along with Directors of Forensic Science Laboratory, Finger Print Bureau and Shorthand Bureau. .
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Sd/-
State Police Chief

To :

All officers in list B for information.

Copy To : CA to all Officers in PHQ.

All Section Heads in PHQ.

Circular Book/File.

Stock File.

Police Computer Centre