

POLICE



DEPARTMENT

**No. C1-67645/2024/E**

District Police Office,  
Ernakulam Rural

✉spekmrl.pol@kerala.gov.in

☎04842624455

Dated. 05-12-2024

**FORM OF SHORT QUOTATION NOTICE**

**Quotations for the Repair of Photocopier Installed at Kuruppampady Police Station**

Quotation Number	13/2024
Due date and time for receipt of quotations	13.12.2024 - 05.00 PM
Date and time for opening of quotations	16.12.2024 - 11.00 AM
Date upto which the rates are to remain firm for acceptance	31.03.2025
Designation and address of officer to whom the quotation is to be addressed District Police Chief	District Police Chief, Ernakulam Rural,Aluva
<b><u>Item &amp; Specification</u></b> Repair of Photocopier Kyocera Taskalfa 2321 MFP Replacement of Drum Unit & Control Panel	
Superscription : Quotations for the Repair of Photocopier Installed at Kuruppampady Police Station	

Sealed quotations are invited for Repair of Photocopier [Replacement of Drum Unit & Control Panel - Kyocera Taskalfa 2321 MFP ] Installed at Kuruppampady Police Station . The envelopes containing the quotation should bear the superscription " **Quotations for the Repair of Photocopier Installed at Kuruppampady Police Station** " and should be addressed to District Police Chief Ernakulam, Rural. Intending tenders may submit the quotations on their own papers.

The GST Number must be entered in the quotation. Office seal of the firm also be entered in the quotations and on the envelopes. Last date for receipt of quotations is 13.12.2024 before 05.00 PM . Late quotations will not be accepted. The quotations will be opened at 11.00 AM on 16.12.2024 in the presence of such of the tenders or their authorized representatives who may be present at that time. The maximum period required for delivery of the articles should also be mentioned, Details of the requirements and the conditions governing their supply can be obtained free on request from the District Police Chief, Ernakulam Rural (Contact No. 0484-2624455) till 13.12.2024. Quotations not stipulating period of firmness and with price variation clause and/or 'subject to prior sale' condition are liable to be rejected. Payment will be made only after the verification of the supplied items. **Advance payment will not be allowed**. It is the discretion of the District Police Chief that to receive or reject or to change the date of opening of the Quotations.

**NB: The payment will be made as and when the allotment of fund received in the relevant Head of Account from Government.**



C1-67645/2024/E



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V. Saxena

VAIBHAV SAXENA IPS  
District Police Chief

To : The ADGP SCRB for publishing the Notice in Police Web site.  
Copy To : 1] DPO Notice Board. 2] SHO Kuruppampady for obtaining Quotations from  
reputed firms. within the time limit prescribed.



C1-67645/2024/E



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