

**POLICE**



**DEPARTMENT**

**No. G1-22291/2020/M**

Malabar Special Police,

Malappuram

✉cmdtmsp.pol@kerala.gov.in

☎04832734921

Dated. 05-02-2021

**Quotation Notice Documentary film**

The Commandant, Malabar Special Police, Police Department, Government of Kerala invites online bids from reputed manufacturers/ authorized dealers of Creation of Documentary in connection with the Centenary Celebration of MSP. The bidders should comply with the following general conditions in addition to the additional conditions of the instant tender.

**General**

1. The Bidder should be a reputed Original producer or authorized dealer of a producer, who is having an Authorization Certificate from the Producer to participate in the tender floated by Kerala Police. certificate from the Producer for sales and service, to be produced .
2. One bidder cannot represent two suppliers/OEMs or quotes on their behalf in a particular tender.
3. The OEM/Bidder should have a well equipped service centre functioning in India (preferable in Kerala) to cater to immediately after sales requirement, copy of Service Centre details must be enclosed along with Tender document. (Preferably bidder should have a Service Centre in Kerala/south India).
4. A reputed vendor can participate in the tender provided the vending outfit is functioning in the market for at least 10 years.
5. The Bidder should have valid GST registration. Copy of GST registration certificate should be enclosed along with the tender.
6. The bidder should have valid PAN/Taxation Index Number. Copy of PAN/Taxation Index Number allocation letter should be enclosed along with the tender.
7. The Bidder must fulfil the following minimum qualification criteria to prove the technocommercial competence and submit the documents in support thereof

1. Valid Authorization letter from the OEM to attend this particular Tender.
2. Certificate of Registration/Incorporation Certificate of the Bidder.
3. Last 3 year's financial status of the Bidder's/P&L and Balance sheet/audit report of last 3 years.
4. The bidder (authorized dealer/distributor) should have the dealership/distributionship for atleast 3 (three) continuous consecutive years with the OEM.
5. The Bidder has to submit a Warrantee Certificate along with invoices.
6. In case of a propriety item, a certificate by the OEM to be attached.



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1	Tender No & Date	15/20-21 dtd 05.02.2021
2	Item & Quantity	Creation of Documentary in connection with the Centenary Celebrations of MSP
3	Estimated Amount	4,50,000/- (Rupees Four Lakhs and Fifty Thousand Only)
4	Tender Fees Included GST	909/-
5	Earnest Money Deposit	4,500/-
6	Specification	<p>1) History of MSP after 1947 (Use Historical Documents, Statements &amp; if necessary use small fiction)</p> <p>2) MSP Over View (Strength, Camps, facilities &amp; infrastructure)</p> <p>3) Duties &amp; Responsibilities of MSP in the Modern Era Short interviews of MSPstakeholders</p> <p>4) Influence of MSP in the social life of Kerala at different periods</p> <p>5) Influence &amp; Importance of MSP in education field</p> <p>6)Contribution of MSP in the sports field ( Mainly Football)</p> <p>7) I am &amp; MSP (small speach of people about MSP) (positive comments only)</p> <p>8) Future plans &amp; centenary celebration activities of MSP</p>
7	Date & Time of publication of Tender	05.02.2021 5.00 PM
8	Date of Submission of Tender	05.02.2021- 6.00 PM To 15.02.2021 -12.00 Noon
9	Last Date & Time of Submission of Tender	12.02.2021 12.00 Noon
10	Date & Time of Opening of Tender	13.02. 2021 ,11.00 AM
11	Place of Opening	Malabar Special Police, Malappuram
12	Date, Time and Place of Technical	14.02 .2021 11.00 AM at Malabar Special Police, Malappuram



	Evaluation	
13	Bid Validity (Total No of Days up to which the rates are to be Firm)	180 Days
14	Address of Tender Inviting Authority	The Commandant, Malabar Special Police, Malappuram. PIN 676505. e-mail: cmdtmsp.pol@kerala.gov.in

8. Mode of submission of bids:- All Bid documents shall be submitted only in physically at MSP office. Details of covers are given separately. No other mode of submission shall be accepted and such tenders will be rejected outright.

9. Cover details: No. of covers 2. i) Technical Bid ii) financial Bid. The AMC/ATS after warranty period also to be quoted in the Financial Bid. In the case of Foreign Equipments, the rate must be quoted in Indian Rupees. The documents to be uploaded under each online covers are specified in the website.

10. Tender documents: The tender document can be available only in MSP Office Malappuram.

11. Submission of tender documents:- The tender documents are submitted directly at MSP Office.

12. Payment of Tender Fees:- Directly to be paid at MSP Office.

13. Payment of Earnest Money Deposit (EMD):- Directly to be paid at MSP Office. No other mode of remittance shall be accepted.

14. Exemption from payment of EMD: Bidders who are registered with Store Purchase Department, Kerala or National Small Scale Industries Corporation Ltd., New Delhi (for the items tendered) are exempted from submission of EMD. Those bidders claiming exemption shall submit valid registration certificate from the SPD, Kerala or NSSIC, New Delhi. Tenders of bidders who do not remit EMD online or do not upload documental proof (digitally signed) for exemption of EMD will be rejected outright.

15. Withdrawal and re-submission of Tender: The bidders are at liberty to withdraw the submitted tender/documents and to submit fresh tender/documents till the last date and time of submission of the Tender after which withdrawal/re-submission will not be allowed.

16. Opening of Tenders:- The bids shall be opened physically at the Malabar special Police, Malappuram on the date and time mentioned above in the presence of the Bidder authorized representatives who wish to attend at the above address. If the tender opening date happens to be a holiday or non-working day due to any valid reason, the tender opening process will be done on the next working day at the same time and place specified. Any change on the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website. The Technical Bids will be evaluated by a Technical evaluation Committee and those that do not conform to the specifications or to the satisfaction of the Committee will be rejected. The financial bids for the Technically qualified Tenderers only will be considered for opening. The date of opening of financial Bids will be intimated to the concerned technically qualified tenderers, over phone/e-mail. This will be within 7 to 10 days of evaluation of technical bid.

17. Technical Evaluation:- All tenderers who quote for the supply of above equipment are required to be ready for live demonstration to be held in the Malabar Special Police, Malappuram, on 16.02.2021 at 11:00 AM (or any other venue which will be intimated in due course). In the event of firms not able to show live demonstration, they need to convince the Technical Evaluation Committee about such inability and resort to documentary/power point presentation with original product brochures/CDs/scale models/videos/ slide shows etc. to the utmost satisfaction of the Technical Evaluation Committee.



(The Chairman of the Committee can co-opt any other technical member of his choice to the Committee for proper evaluation of the tendered item. Any clarification/doubts regarding the specification or related matters pertaining to the items tendered may be freely got cleared through the officers included in the above committee by contacting them in the numbers shown against their names above. The contact Malabar Special Police, Malappuram will be Assistant Commandant QM, Ph. No. 0483-2734921)

18. All Bidders who participates in tender should produce hard copies of all relevant documents related to tender at the time of technical evaluation, without fail.

19. Note to Bidders:

i) NA

ii) Bidders are advised to note the Tender Id and Tender No. & Date for future reference.

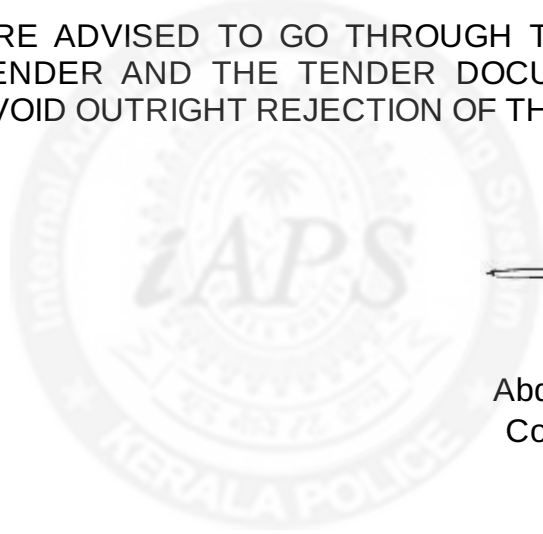
iii) All submitted documents should contain the signature and the office seal of the bidder/authorized persons . Documents submitted without signature shall entitle rejection of the tender.

iv) In the case of Foreign Equipments, the rate should be quoted in Indian Rupees. Preference will be given to those who are ready to supply the item without opening Letter of Credit. Ordinarily, no advance payment will be made for procuring the above item. In case advance payment has to be made, a clear case has to be made out by the Tenderee. However this will be only on extra ordinary circumstances.

v) The Commandant,MSP is empowered to reject any tender without assigning any reason.

vi) For any clarifications regarding the terms and conditions in this tender notice or the tender document, please contact Assistant commandant (QM) MSP on all Government working days from 10:30 am to 5:00 pm. Ph. No.0483- 2734921)

NOTE: - BIDDERS ARE ADVISED TO GO THROUGH THE CONDITIONS IN THE NOTICE INVITING TENDER AND THE TENDER DOCUMENT CAREFULLY AND COMPLY THEM TO AVOID OUTRIGHT REJECTION OF THEIR TENDER.



Abdul Karim U IPS  
Commandant (ic)

To : All ACs and All Ocs for wide publicity and [www.keralapolice.gov.in](http://www.keralapolice.gov.in)  
Copy To : AC(QM) for follow up action.



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