

**POLICE**



**DEPARTMENT**

**KERALA**

**No. E1(a)-69543/2020/EC(1)**

City Police Office,

Kochi

✉ cpekm.pol@kerala.gov.in

☎ 04842385000

Dated. 18-12-2020

**TENDER NOTICE No. 02/2020**

Sealed Tenders are invited for the Supply of "Desktop Computers" for the use in various police stations of Kochi city, the tenders should reach this office before 10.30 AM on 28/12/2020.

Sl.No	Tender No.	Name of item	Quantity required	EMD Required	Date and Time of Tender opening	Date and Time of Tender opening
01	01/2020	Desktop Computers, with 4 GB, RAM -DDR4 1TB HDD, Intel Core i5; Keyboard, Mouse, Monitor 20" OS-Windows10 Professional; (Rates for multiple brands can be quoted specifying the brand name )	19	6,800	28.12.2020 11.30 AM	Tenders can be submitted in the Letter heads / Formats of the authorised dealers.

**General**

1. The Bidder should be a reputed Original Equipment Manufacturer (OEM) or authorized dealer of OEM, who is having an Authorization Certificate from the OEM and Certificate from the OEM for sales and service.
2. One Bidder cannot represent two suppliers/OEMs or quotes on their behalf in a particular tender.
3. The OEM/Bidder should have a well-equipped service Centre functioning in India to cater immediately after sales requirement. Copy of service Centre details must be closed along with tender document. (Preferably bidder should have a service Centre in Kerala).
4. The bidder should have a valid CST/GST registration. Copy of CST/GST registration certificate should be enclosed along with the tender.
5. The Bidder should have valid PAN/Taxation Index Number. Copy of PAN/Taxation Index Number allocation letter should be enclosed along with the tender.
6. The Bidder must fulfil the following minimum qualification criteria to prove the techno –commercial competence and submit the documents in support thereof:
  - a). Valid Authorization letter from the OEM to attend this particular Tender.
  - b). Certificate of Registration/Incorporation Certificate of the Bidder.
  - c). Last 3 year's financial status of the Bidder's/P&L and Balance Sheet/audit report of last 3 years.
  - d). The bidder (authorized dealer/distributor) should have the dealership/ distribution ship for at least 3 (three) continuous consecutive years with the OEM.
  - e). The Bidder has to submit a Warrantee Certificate along with invoices.
  - f). The bidder/manufacture should have a minimum of 5 years' experience in the Manufacture/supply of same OEM products and related accessories for any Central/ State Government organization.

**Conditions**

1. The Tender should be super scribed with Tender Number and name of the store item and addressed to the Additional Commissioner of Police, Kochi city. Late Tenders will not be accepted.
2. The tenders should be submitted in sealed envelopes clearly super scribed with "Tender No. and



E1(a)-69543/2020/EC(1)



05f71d

name of item”

3. Tenders of the offers received with requisite EMD or Bid Security will be opened on 28.12.2020 by Additional Commissioner of Police, Kochi city at 11.30 AM in the presence of the representatives of the firm who may be present at that time. All tenders received without EMD will be rejected, outright. All prices quoted should be inclusive of all levies and taxes.

4. Intending Tenderers may, on application to the Additional Commissioner of Police, Kochi city obtain requisite tender forms on which the tenders should be submitted or download the tender forms from the Kerala Police website [www.keralapolice.gov.in](http://www.keralapolice.gov.in). The Tenderer who download forms should submit the required tender value as Demand Draft along with the tender

5. Earnest Money Deposit (EMD) should be furnished along with the Tender. EMD may be submitted in Demand Drafts drawn in favour of Additional Commissioner of Police, Kochi city. The name of the firm and Tender number should be mentioned side of the EMD in the reverse and Tender cost. Firms which are exempted from furnishing EMD should produce a copy of relevant authorized document for verification. Without EMD, the Tenders will be rejected.

6. Specifications and list items of each tender shall be obtainable from the Police commissionerate, Kochi city during working hours of office or from the police website as mentioned above. The firms should also furnish the detailed specifications, make brochures, Service Report from Govt. Agencies (wherever possible) technical support network in Kerala etc. of the equipment along with the tenders. The Tenders without detailed specifications of quoted items, Brochures, make etc are liable to be rejected forthwith. The Tenders without separate envelope and not super scribing the Tender number will be rejected.

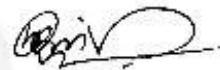
7. As the items are urgently required, the selected bidder will have to supply the item without loss of time, preferably within 10.01.2021 as per the urgency.

8. Three years warranty with service and maintenance of the installed equipment and the systems has to be provided by the Firm.

9. Police department is not liable to send any individual communication.

10. The Additional Commissioner of Police, Kochi city is empowered to reject any tender without assigning any reason.

11. For any further clarification please contact Junior Superintendent (Ph: 8848861379), Kochi city or City Police Office, Kochi city (0484 238 5003)



Faisal K B  
Accounts Officer

For Inspector General & Commissioner of Police

To : The known authorised dealers / suppliers of Desktop Computers in and around Kochi City. (Details of physical despatch should be recorded in the iAPS file)

Copy To : All unit heads in Kerala Police Department / all officers in Kochi City for publication in notice boards. For publication in Kerala Police Department official website

