

5/2015

No.R1-19135/2015/PHQ

Police Headquarters,

Thiruvananthapuram

Dated. 13.02.2015

Circular No.05/2015

Sub : Maintenance of Dept. Vehicles and MT Records-Instructions issued-reg.

Ref : 1 PHQ Circular No. 19/2013 Dtd 19-07-2013

2 PHQ Circular No. 25/2014 Dtd 20-10-2014

3 PHQ Lr. No. R2-59548/2014/PHQ Dtd 27-06-2014

4 CoB Message No. 21/SP(MT)/PHQ/2014 Dtd 03-01-2014

The State Police Chief, Kerala has issued directions to conduct surprise/periodical inspections of MT Units as well as dept. vehicles as per the Orders referred above. Even after issuing detailed instructions regarding the maintenance of dept. vehicles and MT Records, it has come to notice that many vehicles in police dept. and MT records are not properly maintained. Hence the following directions are issued to the officers concerned for maintaining dept. vehicles and MT Records.

1. Officer in charge of A R Camp /DCs in Battalion/DySPs in Special Units should issue strict directions to the Inspection Team constituted as per the order 3rd cited to conduct the vehicle Inspection every week on Sub Divisions/ Sub Units basis and forward the Inspection report to the ADGP(SS & T) PHQ in N/C within three days after Inspection in the prescribed proforma.

2. Attention of DPCs/CMTs/SPs is also invited to the 3rd cited reference in which it was instructed to forward the periodical MT office inspections conducted within two weeks. You are once again reminded to forward the report within two weeks of your Inspection/Surprise visit.

3. DySP (MT) should conduct vehicle inspection of one of the units in their jurisdiction every Friday on rotation basis and forward the Inspection report with specific remarks to the ADGP (SS & T) PHQ in N/C within two days after Inspection. Please mention "FRIDAY INSPECTION REPORT OFUNIT

CONDUCTED ON " on the envelop. DySP (MT) will also inspect Highway patrol and C R V vehicles in their jurisdiction.

4. DySP (MT) Range should conduct Inspection/Surprise visit of all the Units under him once in a month and submit the inspection report to the ADGP (SS & T) PHQ within a week after inspection in the Proforma - A attached .

Arun Kumar Sinha IPS
Addl. Director General of Police

To : All Officers in list (B)

Copy to: The Supdt of Police (MT), PHQ/DySP (MT), PHQ, South Zone
Central Zone, North Zone, DySP (MT), IR Bn
Circular Book/Stock File

Police Computer Centre