

**POLICE**



**DEPARTMENT**

**No. E1(a)-23620/2024/Cyb**

Cyber Police Headquarters,  
Thiruvananthapuram

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☎04712448707

Dated. 08-01-2025

**Quotation Notice**

Sealed quotations are invited for the purchase and installation of Imaging Drum Unit and Developer Unit for HP Laserjet MFP M436dn Printer installed in General Branch, Cyber Police HQrs with the following specifications. The quotation should contain the price of the items including tax. The quotation should be submitted in the envelop bearing the name of the item and should be addressed to The Inspector General of Police, Cyber Police Headquarters, Pattom. Intending suppliers may submit their quotation in their own letterhead along with the TIN/CST/GSTIN number.

<b>Quotation Number</b>	<b>27/2024/Cyb</b>
Due date and time for receipt of quotations	17/01/2025 at 3 PM
Date and time for opening of quotations	18/01/2025 at 11.30AM
Date up to which the rates are to remain firm for acceptance	31/03/2025
Designation and address of the officer to whom the quotation is to be addressed	Inspector General of Police, Cyber Police Headquarters, Pattom, Thiruvananthapuram
Superscription	purchase and installation of Imaging Drum Unit and Developer Unit for HP Laserjet MFP M436dn Printer

The rates quoted should be for the articles at the place mentioned in the schedule. The necessary superscription, the due date for the receipt of quotations, the date up to which the rates will have to remain firm for acceptance and the name and address of the officer to whom the quotation is to be sent are also noted in the schedule. Any quotation received after the time fixed on the due date is liable to be rejected. The maximum period required for the supply should also be mentioned. Quotations not stipulating a period of firmness and with a price variation clause and/or ' subject to prior sale 'condition are liable to be rejected.

The acceptance of the quotations will be subject to the following conditions:



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1. Acceptance of the quotation constitutes a concluded contract. Nevertheless, the successful tenderer must within a fortnight after the acceptance of his quotation execute an agreement at his own cost for the satisfactory fulfilment of the contract, if so required.
2. Withdrawal from the quotation after it is accepted or failure to supply within a specified time or according to specifications will entail cancellation of the order and purchases being made at the offeror's expense from elsewhere, any loss incurred thereby being payable by the defaulting party. In such an event the Government reserves also the right to remove the defaulter's name from the list of Government suppliers permanently or for a specified number of years.
3. No representation for enhancement of price once accepted will be considered during the currency of the contract.
4. Any attempt on the part of the tenderer or their agents to influence the Officers concerned in their favour by personal canvassing will disqualify the tenderer.
5. If any license or permit is required, the tenderer must specify in their quotation and also state the authority to whom the application is to be made.
6. In cases where a successful tenderer, after having made partial supplies fails to fulfil the contracts in full, all or any of the materials not supplied may, at the discretion of the Purchasing Officer be purchased by means of another tender/quotation or by negotiation or from the next higher tenderer who had offered to supply already and the loss, if any, caused to the government shall thereby together with such sums as may be fixed by the Government towards damages be recovered from the defaulting tenderer.
7. Even in cases where no alternate repairs are arranged for the materials not supplied, the proportionate portion of the security deposit based on the cost of the materials not supplied at the rate shown in the tender of the defaulter shall be forfeited and the balance alone shall be refunded.
8. Any sum of money due and payable to the contractor (including Security Deposit returnable to him) under this contract may be appropriated by the Purchasing Officer or Government or any other person authorized by the Government and set off against any claim of the Purchasing Officer or Government for the payment of a sum of money arising out of or under any other contract made by the contractor with the Purchasing officer or Government or any other person authorized by Government.
9. The prices quoted should be inclusive of all taxes, duties, cesses, etc., which are or may become payable by the contractor under existing or future laws or rules of the country of origin/supply or delivery during the course of execution of the contract.
- 10.(a) Ordinarily, payments will be made only after the supply of items is verified and taken to stock but in exceptional cases, payments against satisfactory shipping documents including certificates of Insurance will be made up to 90 per cent of the value of the materials at the discretion of Government. Bank charges incurred in connection with payment against documents through the bank will be to the account of the contractor. The firms will produce stamped pre-receipted invoices in all cases where payments(advance/final) for the release of railway receipts/shipping documents are made through Banks. In exceptional cases where the stamped receipts of the firms are not received for the payments (in advance) the unstamped receipt of the Bank(i.e. counterfoils of pay slips issued by the Bank) alone may be accepted as a valid proof for the payment made.
10. (b) The tenderer shall also quote the percentage of rebate (discount) offered by them



in case the payment is made promptly within fifteen days/within one month of taking delivery of stores.

11. Any sum of money due and payable to the successful tenderer or contractor from the Government shall be adjusted against any sum of money due to the Government from him under any other contracts.

12. Special conditions, if any, printed on the quotation sheets of the tenderer or attached with the tender will not be applicable to the contract unless they are expressly accepted in writing by the purchases.



Jyothish Kumar S R IPS  
Superintendent of Police  
For Inspector General of Police (Cyber  
Operations)

To : All DySsP/IsP in Telecommunication & Technology for giving wide publicity

Copy To : IP Cyber Security for publishing it on the official website of Police. SI Tele HQ has to put in the notice board and to give wide publicity among the existing firms. IP Tele & Tech CWS for follow-up action.

