



POLICE



DEPARTMENT

No. E1-55822/2026/K

District Police Office,

Kottayam

✉ spktym.pol@kerala.gov.in

☎ 04812562204

Dated. 05-08-2026

Quotation Notice

Subject:- State Plan Scheme 2025 - 26 -- Internal Administration Processing system - Inviting quotation for the Hardware Repair and Maintenance - Reg.

Ref:- 1. GO(Rt) No. 2755/2025/HOME, Dated 14.08.2025

2. PHQ Letter No. H8-128634/2026/PHQ ,dtd 20/07/2026.

Sealed quotations are invited from reputed firms/suppliers for the supply of the following items required for the Hardware Repair and Maintenance of the Desktop Computers used at the District Police Office, Kottayam.

Sl.	District	Requirement	Quantity
01	Kottayam	SSD 512 GB Sata	03
02	Kottayam	SSD 512 GB NVME	02
03	Kottayam	8 GB DDR 4 RAM	04
04	Kottayam	SMPS 600W	04
05	Kottayam	CMOS Battery	30
06	Kottayam	WD 40 500 MI	04
07	Kottayam	Monitor 20"	02
08	Kottayam	Mother Board H 510 Chipset, LG 1200	02
09	Kottayam	Key Board & Mouse	05

Terms and Conditions

(1) Brand and Warranty: The brand name, model number and country of origin shall be clearly specified for each item. The warranty period applicable to each item shall also be clearly mentioned.

(2) Delivery Period: The maximum delivery period from the date of issue of the Purchase Order shall be clearly indicated in the quotation.



E1-55822/2026/K



46177

(3) Price Validity: The rates quoted shall remain firm and valid for a period of **90 (Ninety) days** from the date of opening of the quotation. No price escalation shall be permitted during the validity period.

(4) Prices: The quoted rates shall be inclusive of all taxes, duties, freight, transportation, loading, unloading, installation and any other incidental charges.

(5) Payment Terms: Payment will be made after successful delivery, installation (where applicable), inspection and acceptance of the items by the competent authority.

(6) Technical Specifications: The items supplied shall strictly conform to the technical specifications prescribed in this quotation notice.

(7) Delivery Location: District Police Store, Ettumanoor P.O., PIN – 686631, Near Ettumanoor Police Station.

(8) After-Sales Support: The supplier shall provide technical support and service during the warranty period. Details of the authorised service centre/contact person shall be furnished.

(9) Late Delivery Penalty: A penalty at the rate of **1% of the order value per week**, subject to a maximum of **10% of the total order value**, may be imposed for delayed delivery.

(10) Rejection of Quotations: The District Police Chief, Kottayam reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.

(11) Evaluation Criteria: Quotations will be evaluated based on the quoted price, compliance with specifications, delivery period, warranty offered and brand reputation.

(12) Submission of Quotations: The envelope containing the quotation shall be superscribed "**Quotation for Hardware Repair and Maintenance Items for Desktop Computers – District Police Office, Kottayam**" and addressed to:

The District Police Chief
District Police Office
Kottayam

The envelopes containing the quotation should bear the superscription "Quotation for items related to the Hardware Repair and Maintenance of the Desktop Computers used at District Police office, Kottayam " and should be addressed to District Police Chief, Kottayam. Intending tenders may submit the quotations on their own papers. Last date for receipt of quotations is 10/08/2026 at 11am. Late quotations will not be accepted. The quotations will be opened at 4 PM on the same day at District Police Office in the presence of such of the tenders or their authorized representatives who may be present at that time.



Sabu Mathew K M IPS
District Police Chief

