



**GOVERNMENT OF KERALA
POLICE DEPARTMENT**

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www.keralapolice.gov.in

H5/205357/2025/PHQ

Dated: 08/04/2026

**e-Government Procurement (e-GP)
NOTICE INVITING TENDER**

The State Police Chief, Kerala Police Department, Government of Kerala invites online bids from reputed manufacturers/ authorized dealers or reputed vendors for the **Supply of EM2 Ribbons for ID Card**. The bidders should comply with the following general conditions in addition to the additional conditions of the instant tender.

General

1. The Bidder should be a reputed or authorized firm.
2. One bidder can not represent two suppliers/OEMs or quotes on their behalf in a particular tender.
3. The OEM/Bidder should have a well equipped service centre functioning in India (preferable in Kerala) to cater to immediately after sales requirement; copy of Service Centre details must be enclosed along with Tender document. (Preferably bidder should have a Service Centre in Kerala/South India).
4. A reputed vendor can participate in the tender provided the vending outfit is functioning in the market for at least 3 years.
5. The Bidder should have valid GST registration. Copy of GST registration certificate should be enclosed along with the tender.

6. The bidder should have valid PAN/Taxation Index Number. Copy of PAN/Taxation Index Number allocation letter should be enclosed along with the tender.
7. The Bidder must fulfil the following minimum qualification criteria to prove the techno-commercial competence and submit the documents in support thereof:
 - a). Certificate of Registration/Incorporation Certificate of the Bidder.
 - b). Last 3 year's financial status of the Bidder's/P&L and Balance Sheet/audit report of last 3 years.
 - c). The bidder (authorized dealer/distributor) should have the dealership/distributionship for at least 2 (two) continuous consecutive years with the OEM.
 - d). The Bidder has to submit a letter specifying the warranty period.

1	Tender No. & Date	KPET/14/2026/PHQ Dated 08.04.2026
2	Item	Supply of EM2 Ribbons for ID Card
3	Quantity	50 Nos.
4	Estimated Amount	Rs. 1.77 Lakh
5	Tender Fees (through online mode only)	Rs. 600/- (Rupees Six hundred only) (GST extra) GST amount on tender fees mentioned above shall be paid to GST Department directly by the bidder.
6	Earnest Money Deposit (through online mode only)	Rs. 1,770/- (Rupees. One thousand seven hundred and seventy only)
7	Specifications	Attached in tender document

8	Date and time of publication of e-Tender	09/04/2026, 02:00 PM
9	Date of submission of e-Tender	09/04/2026, 02:00 PM To 16/04/2026, 12:00 NOON
10	Last date and time for online submission of e-tender	16/04/2026, 12:00 NOON
11	Date and time of opening of e-Tender	17/04/2026, 3:00 PM
12	Place of opening	Police Headquarters, Thiruvananthapuram
13	Date, Time and Place of Test fire and document verification	Will be intimated later
14	Bid Validity (Total Number of Days up to which the rates are to be firm)	180 days
15	Address of Tender Inviting Authority	State Police Chief, Kerala, Vazhuthacaud, Thiruvananthapuram - 695010 Ph: 0471-2722566 Fax: 0471-2722566 e-mail: aig2phq.pol@kerala@gov.in Website: www.keralapolice.gov.in

8. Mode of submission of bids: - Online. All Bid documents shall be submitted only in online procedure through the e-GP website www.etenders.kerala.gov.in in their designated online covers. Details of covers are given separately. No other mode of submission shall be accepted and such tenders will be rejected outright.

9. Cover details: - No. of covers - 2. i) Technical Bid ii) Financial Bid. The AMC/ATS after warranty period also to be quoted in the Financial Bid. In the case of Foreign Equipments, the rate must be quoted in Indian Rupees. The documents to be uploaded under each online covers are specified in the website.

10. Downloading of e-Tender documents: - The tender document can be downloaded from the e-GP website www.etenders.kerala.gov.in from the date and time of publication of e-tender onwards to last date and time for online submission of e-tender. Downloading of tender documents will not be possible after the date specified above.

11. Submission of e-Tender documents: - The digitally signed tender document and other specified documents shall be submitted online through the e-GP website

www.etenders.kerala.gov.in well in advance before the last date and time mentioned above. No submission shall be allowed after the last date mentioned above.

12. Payment of Tender Fees: - A non-refundable tender fee shall be paid in online mode through the e-GP website www.etenders.kerala.gov.in at the time of bid submission. No other mode of payment shall be accepted. **THE TENDERS OF BIDDERS WHO DO NOT REMIT FEES THROUGH ONLINE WILL BE REJECTED OUTRIGHT.**

13. Payment of Earnest Money Deposit (EMD): - The EMD shall be paid in online mode through the e-GP website www.etenders.kerala.gov.in at the time of bid submission. No other mode of remittance shall be accepted.

14. Exemption from payment of EMD: - Bidders who are registered with Store Purchase Department, Kerala or National Small Scale Industries Corporation Ltd., New Delhi (for the items tendered) are exempted from submission of EMD. Those bidders claiming exemption shall submit valid registration certificate from the SPD, Kerala or NSSIC, New Delhi.

Tenders of bidders who do not remit EMD online or do not upload documental proof (digitally signed) for exemption of EMD will be rejected outright.

15. Withdrawal and re-submission of e-Tender: - The Bidders are at liberty to withdraw the submitted tender/documents and to submit fresh tender/documents till the last date and time of submission of the e-Tender after which withdrawal/re-submission will not be allowed.

16. Opening of e-Tenders: - The bids shall be opened online through the e-GP website www.etenders.kerala.gov.in at the Police Headquarters, Vazhuthacaud, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/ authorized representatives who wish to attend at the above address. If the tender opening date happens to be a holiday or non-working day due to any valid reason, the tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website. The Technical Bids will be evaluated by a Technical Evaluation Committee and those that do not conform to the specifications or to the satisfaction of the Committee will be rejected. The financial bids of the Technically qualified Tenderers only will be considered for opening. The date of opening of financial Bids will be intimated to the concerned technically qualified tenderers, over phone/Fax/e-mail. This will be with in 7 to 10 days of evaluation of technical bid.

17. Technical Evaluation: - All tenderers who quote for the supply of above equipment are required for a live demonstration. **Date of demonstration and document verification will be intimated later.**

18. All Bidders who participates in e-tender should produce hard copies of all relevant documents related to e tender at the time of technical evaluation, without fail.

19. Note to Bidders:

- i) Bidders have to procure legally valid Digital Certificate (Class III) as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For more details, please visit the e-GP website www.etenders.kerala.gov.in.
- ii) Bidders are advised to note the Tender_Id and Tender No. & Date for future reference.
- iii) All uploaded documents should contain the signature and the office seal of the bidder/ authorized persons and should be digitally signed while uploading. Documents uploaded without digitally signing shall entitle rejection of the tender.
- iv) In the case of Foreign Equipments, the rate should be quoted in Indian Rupees. Preference will be given to those who are ready to supply the item without opening Letter of Credit. Ordinarily, no advance payment will be made for procuring the above item. In case advance payment has to be made, a clear case has to be made out by the Tenderee. However this will be only on extraordinary circumstances.
- v). For obtaining Digital Signature Certificate and help on e-tendering process, contact Kerala State IT Mission, e-Government Procurement PMU & Helpdesk, Basement floor of Pension Treasury Building, Uppalam Road, Statue, Thiruvananthapuram; Ph: 0471-2577088, 2577188; Toll free no: 18002337315; e-mail:etendershelp@kerala.gov.in; Website: www.etenders.kerala.gov.in on all government working days from 9:30 am to 5:30 pm.
- vi) The State Police chief is empowered to reject any tender without assigning any reason.
- vii) For any clarifications regarding the terms and conditions in this tender notice or the tender document, please contact Additional Asst. Inspector General of Police, OR Senior Superintendent H Branch, Police Headquarters, Vazhuthacaud, Thiruvananthapuram – 10 on all Government working days from 10:30 am to 5:00 pm. Ph:0471-2721547 Fax: 0471-2726945
- viii) **Bidders who are using Internet Banking are requested to make online payment 72 hours in advance.**

NOTE: - BIDDERS ARE ADVISED TO GO THROUGH THE CONDITIONS IN THE NOTICE INVITING TENDER AND THE TENDER DOCUMENT CAREFULLY AND COMPLY THEM TO AVOID OUTRIGHT REJECTION OF THEIR TENDER.

For any litigation relating to this order, the jurisdiction will be Thiruvananthapuram City.

Sd/-

Assistant Inspector General of Police, Procurement

For DIRECTOR GENERAL OF POLICE &

STATE POLICE CHIEF, KERALA

Signature Not Verified

5

Digitally signed by SHIBI K
Date: 2026.04.09 10:46:20 IST
Location: Kerala-KL



Specifications

Feature	Details
Part Number	525100-001-S77 (or 525100-001-S78 depending on region)
Ribbon Type	YMCKT (Yellow, Magenta, Cyan, Black, Topcoat)
Yield/Capacity	250 Images (full-colour prints)
Print Technology	Dye Sublimation / Thermal Transfer
Compatibility	Entrust Datacard EM2 ID Card Printer
Included in Kit	1 Ribbon Cartridge & 1 Cleaning Roller

General Terms & Conditions

1. Valid Registration Certificate of the firm shall be submitted.
2. Registration Number of the firm shall be furnished.
3. Address and place of business shall be clearly mentioned.
4. Valid GST Registration Number shall be provided.
5. PAN details of the firm shall be submitted.
6. A Declaration shall be submitted by the supplier stating that unused, defective, or degraded ribbons (if any) will be taken back without any financial implication to the Department.



**Kerala
Tenders**

eTendering System Government of Kerala

Tender Details

Date : 09-Apr-2026 11:04 AM

Print

Basic Details

Organisation Chain	Kerala Police Police Headquarters		
Tender Reference Number	KPET/14/2026/PHQ		
Tender ID	2026_KP_848398_1	Withdrawal Allowed	Yes
Tender Type	Open Tender	Form of contract	Item Wise
Tender Category	Goods	No. of Covers	2
General Technical Evaluation Allowed	No	ItemWise Technical Evaluation Allowed	No
Payment Mode	Online	Is Multi Currency Allowed For BOQ	No
Is Multi Currency Allowed For Fee	No	Allow Two Stage Bidding	No

Payment Instruments

Online Bankers	S.No	Bank Name
	1	SBI MOPS

Cover Details, No. Of Covers - 2

Cover No	Cover	Document Type	Description
1	Fee/PreQual/Technical	.pdf	Scanned copy of agreement executed in Kerala stamp paper Rs. 200 duly signed and sealed in all pages
		.pdf	Scanned copy of Tender document duly signed and sealed in all pages
		.pdf	Brochures of the items quoted and conditions of supply if any
		.pdf	Copies of other documents required in the Notice Inviting Tender and specification
2	Finance	.xls	Financial bid

Other Important Documents

S.No	Category	Sub Category	Sub Category Description	Format/File
1	Certificate Details	Permanent Account Number	Permanent Account Number	
2	Certificate Details	Registration Certificate	Registration Certificate	
3	Certificate Details	Income Tax Certificate	Income Tax Certificate	
4	Certificate Details	Affidavit regarding correctness of bid	Required in tender document in bidder file 1	
5	Certificate Details	GST Certificate	GST Certificate	
6	Financial Details	Annual Turn Over Details	Annual Turn Over Details	
7	Financial Details	Bankers Details	Bankers Details	
8	Financial Details	B23. P/L and Balance Sheet 2022-2023	P/L and Balance Sheet 2022-2023	
9	Financial Details	B24 P/L and Balance Sheet 2023-2024	P/L and Balance Sheet 2023-2024	
10	Financial Details	B25. P/L and Balance Sheet 2024-2025	P/L and Balance Sheet 2024-2025	
11	Miscellaneous	Company profile	Company profile	
12	Work Details	Works Completed Details	Works Completed Details	

13	Work Details	Quantity of Work Done Details	Quantity of Work Done Details
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Tender Fee Details, [Total Fee in ₹ * - 895]

Tender Fee in ₹	600		
Processing Fee in ₹ (18.00% GST Incl.)	295		
Fee Payable To	Nil	Fee Payable At	Nil
Tender Fee Exemption Allowed	Yes		

EMD Fee Details

EMD Amount in ₹	1,770	EMD Exemption Allowed	Yes
EMD Fee Type	fixed	EMD Percentage	NA
EMD Payable To	Nil	EMD Payable At	Nil

[Click to view modification history](#)

Work /Item(s)

Title	Supply of EM2 Ribbons for ID Card				
Work Description	Supply of EM2 Ribbons for ID Card				
Pre Qualification Details	Refer Notice Inviting Tender and specification				
Independent External Monitor/Remarks	NA				
Show Tender Value in Public Domain	Yes				
Tender Value in ₹	1,77,000	Product Category	Equipments	Sub category	Supply of EM2 Ribbons
Contract Type	Tender	Bid Validity(Days)	180	Period Of Work(Days)	10
Location	Thriuvananthapuram	Pincode	695010	Pre Bid Meeting Place	NA
Pre Bid Meeting Address	NA	Pre Bid Meeting Date	NA	Bid Opening Place	Police Headquarters Thiruvananthapuram
Should Allow NDA Tender	No	Allow Preferential Bidder	No		

Critical Dates

Publish Date	09-Apr-2026 12:00 PM	Bid Opening Date	17-Apr-2026 03:00 PM
Document Download / Sale Start Date	09-Apr-2026 12:00 PM	Document Download / Sale End Date	16-Apr-2026 01:00 PM
Clarification Start Date	NA	Clarification End Date	NA
Bid Submission Start Date	09-Apr-2026 12:00 PM	Bid Submission End Date	16-Apr-2026 01:00 PM

Tender Documents

NIT Document	S.No	Document Name	Description	Document Size (in KB)
	1	Tendernotice_1.pdf	Notice Inviting Tender	432.58

Work Item Documents	S.No	Document Type	Document Name	Description	Document Size (in KB)
	1	Tender Documents	Generalconditons.pdf	Tender Document, General conditions, format for agreement etc	272.85
	2	Other Document	Specifications.pdf	Specification	195.21
	3	BOQ	BOQ_1433823.xls	Financial Bid	56.50

Bid Openers List

S.No	Bid Opener Login Id	Bid Opener Name	Certificate Name
1.	sekharpramod@gmail.com	PRAMOD S	PRAMOD S
2.	sastha@gmail.com	SASTHA RAJ R	SASTHA RAJ R
3.	shibikshibi0@gmail.com	SHIBI K	SHIBI K

Tender Properties

Auto Tendering Process allowed	No	Show Technical bid status	Yes
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Show Finance bid status	Yes	Stage to disclose Bid Details in Public Domain	Technical Bid Opening
BoQ Comparative Chart model	Normal	BoQ Compartive chart decimal places	2
BoQ Comparative Chart Rank Type	H	Form Based BoQ	No

Tender Inviting Authority

Name	DGP and State Police Chief Kerala
Address	Police Headquarters Vazhuthacaud Thiruvananthapuram Kerala

Tender Creator Details

Created By	SHIBI K
Designation	Senior Superintendent
Created Date	09-Apr-2026 10:52 AM