



**GOVERNMENT OF KERALA
POLICE DEPARTMENT**

Special Branch CID Hqrs, Pattom P.O., Thiruvananthapuram - 695004
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C8/22018/2018

Dated: 17/09/2018

**e-Government Procurement (e-GP)
NOTICE INVITING TENDER**

The Additional Director General of Police (Intelligence), Kerala Police Department, Government of Kerala invites online bids from reputed manufacturers/ authorized dealers or reputed vendors for the **SUPPLY OF SEARCH MIRROR WITH TELESCOPIC HANDLE**. The bidders should comply with the following general conditions in addition to the additional conditions of the instant tender.

General

1. The Bidder should be a reputed Original Equipment Manufacturers (OEM) or authorized dealer of OEM, who is having an Authorization Certificate from the OEM to participate in the tender floated by Kerala Police. Certificate from the OEM for sales and service, to be produced.
2. One bidder can not represent two suppliers/OEMs or quotes on their behalf in a particular tender.
3. The OEM/Bidder should have a well equipped service centre functioning in India (preferably in Kerala) to cater to immediately after sales requirement; copy of Service Centre details must be enclosed along with Tender document. (Preferably bidder should have a Service Centre in Kerala/South India).
4. A reputed vendor can participate in the tender provided the vending outfit is functioning in the market for at least 10 years.
5. The Bidder should have valid GST registration. Copy of GST registration certificate should be enclosed along with the tender.

6. The bidder should have valid PAN/Taxation Index Number. Copy of PAN/Taxation Index Number allocation letter should be enclosed along with the tender.
7. The Bidder must fulfil the following minimum qualification criteria to prove the techno-commercial competence and submit the documents in support thereof:
 - a). Valid Authorization letter from the OEM to attend this particular Tender.
 - b). Certificate of Registration/Incorporation Certificate of the Bidder.
 - c). Last 3 year's financial status of the Bidder's/P&L and Balance Sheet/audit report of last 3 years.
 - d). The bidder (authorized dealer/distributor) should have the dealership/distributionship for at least 3 (three) continuous consecutive years with the OEM.
 - e). The Bidder has to submit a Warrantee Certificate along with invoices.
 - f). In case of a propriety item, a certificate by the OEM to be attached.

1	Tender No. & Date	SBCIDHQET/03/2018/SBCIDHQ Dated:24/09/2018
2	Item	SUPPLY OF SEARCH MIRROR WITH TELESCOPIC HANDLE
3	Quantity	100 Nos.
4	Estimated Amount	Rs.4 Lakhs (MoPF Scheme)
5	Tender Fees	Rs.1200/- (Rupees One Thousand Two Hundred Only)
6	Earnest Money Deposit	Rs.4000/- (Rupees Four Thousand only)
7	Specifications	Attached in tender document
8	Date and time of publication of e-Tender	24/09/2018, 06:00 PM

9	Date of submission of e-Tender	24/09/2018, 06:00 PM To 08/10/2018, 12:00 Noon
10	Last date and time for online submission of e-tender	08/10/2018, 12:00 Noon
11	Date and time of opening of e-Tender	10/10/2018, 3:00 PM
12	Place of opening	SBCID Headquarters, Pattom, Thiruvananthapuram
13	Date, Time and Place of Technical Evaluation	12/10/2018, 11 AM, SBCID Headquarters, Pattom, Thiruvananthapuram
14	Bid Validity (Total Number of Days up to which the rates are to be firm)	180 days
15	Warranty & AMC	Five years warranty. Charges for AMC/ATS for a period of five years after warranty period should be quoted in the financial Bid.
16	Address of Tender Inviting Authority	Additional Director General of Police, SBCID Headquarters, Pattom P.O., Thiruvananthapuram - Kerala. PIN:695004 Ph: 0471-2440014 (SP-Admn) Fax: 0471-2441818 e-mail: spsbcidadmin.pol@kerala.gov.in

9. Mode of submission of bids: - Online. All Bid documents shall be submitted only in online procedure through the e-GP website www.etenders.kerala.gov.in in their designated online covers. Details of covers are given separately. No other mode of submission shall be accepted and such tenders will be rejected outright.

10. Cover details: - No. of covers - 2. i) Technical Bid ii) Financial Bid. The AMC/ATS after warranty period also to be quoted in the Financial Bid. In the case of Foreign Equipments, the rate must be quoted in Indian Rupees. The documents to be uploaded under each online covers are specified in the website.

11. Downloading of e-Tender documents: - The tender document can be downloaded from the e-GP website www.etenders.kerala.gov.in from the date and time of publication of e-tender onwards to last date and time for online submission of

e-tender. Downloading of tender documents will not be possible after the date specified above.

12. Submission of e-Tender documents: - The digitally signed tender document and other specified documents shall be submitted online through the e-GP website www.etenders.kerala.gov.in well in advance before the last date and time mentioned above. No submission shall be allowed after the last date mentioned above.

13. Payment of Tender Fees: - A non-refundable tender fee shall be paid in online mode through the e-GP website www.etenders.kerala.gov.in at the time of bid submission. No other mode of payment shall be accepted. **THE TENDERS OF BIDDERS WHO DO NOT REMIT FEES THROUGH ONLINE WILL BE REJECTED OUTRIGHT.**

14. Payment of Earnest Money Deposit (EMD): - The EMD shall be paid in online mode through the e-GP website www.etenders.kerala.gov.in at the time of bid submission. No other mode of remittance shall be accepted.

15. Exemption from payment of EMD: - Bidders who are registered with Store Purchase Department, Kerala or National Small Scale Industries Corporation Ltd., New Delhi (for the items tendered) are exempted from submission of EMD. Those bidders claiming exemption shall submit valid registration certificate from the SPD, Kerala or NSSIC, New Delhi.

Tenders of bidders who do not remit EMD online or do not upload documental proof (digitally signed) for exemption of EMD will be rejected outright.

16. Withdrawal and re-submission of e-Tender: - The Bidders are at liberty to withdraw the submitted tender/documents and to submit fresh tender/documents till the last date and time of submission of the e-Tender after which withdrawal/re-submission will not be allowed.

17. Opening of e-Tenders: - The bids shall be opened online through the e-GP website www.etenders.kerala.gov.in at the Special Branch CID Headquarters, Vazhuthacaud, Thiruvananthapuram on the date and time mentioned above in the presence of the Bidders/ authorized representatives who wish to attend at the above address. If the tender opening date happens to be a holiday or non-working day due to any valid reason, the tender opening process will be done on the next working day at the same time and place specified. Any change in the opening date/time/venue due to other reasons shall be informed by way of Corrigendum published in the e-GP website. The Technical Bids will be evaluated by a Technical Evaluation Committee and those that do not conform to the specifications or to the satisfaction of the Committee will be rejected. The financial bids of the Technically qualified Tenderers only will be considered for opening. The date of opening of financial Bids will be intimated to the concerned technically qualified tenderers, over phone/Fax/e-mail. This will be with in 7 to 10 days of evaluation of technical bid.

18. Technical Evaluation: - All tenderers who quote for the supply of above equipment are required to be ready for live demonstration to be held at Special Branch CID Headquarters, Pattom, TVPM on **12.10.2018 at 11 AM (or any other venue which will be intimated in due course).**

19. All Bidders who participates in e-tender should produce hard copies of all relevant documents related to e tender at the time of technical evaluation, without fail.

20. Note to Bidders:

- i) Bidders have to procure legally valid Digital Certificate (Class III) as per Information Technology Act, 2000 for digitally signing their electronic bids. Bidders can procure the same from any of the license certifying authority of India. For more details, please visit the e-GP website www.etenders.kerala.gov.in.
- ii) Bidders are advised to note the Tender_Id and Tender No. & Date for future reference.
- iii) All uploaded documents should contain the signature and the office seal of the bidder/ authorized persons and should be digitally signed while uploading. Documents uploaded without digitally signing shall entitle rejection of the tender.
- iv) In the case of Foreign Equipments, the rate should be quoted in Indian Rupees. Preference will be given to those who are ready to supply the item without opening Letter of Credit. Ordinarily, no advance payment will be made for procuring the above item. In case advance payment has to be made, a clear case has to be made out by the Tenderee. However this will be only on extraordinary circumstances.
- v) For obtaining Digital Signature Certificate and help on e-tendering process, contact Kerala State IT Mission, e-Government Procurement PMU & Helpdesk, Basement floor of Pension Treasury Building, Uppalam Road, Statue, Thiruvananthapuram; Ph: 0471-2577088, 2577188; Toll free no: 18002337315; e-mail:etendershelp@kerala.gov.in; Website: www.etenders.kerala.gov.in on all government working days from 9:30 am to 5:30 pm.
- vi) The Additional Director General of Police (Intelligence) is empowered to reject any tender without assigning any reason.
- vii) For any clarifications regarding the terms and conditions in this tender notice or the tender document, please contact Superintendent of Police (Administration), , Or Senior Superintendent, B&C, Pattom, Thiruvananthapuram, 695004 on all Government working days from 10:00 am to 5:00 pm. [Ph.Nos. 0471-2440014 / 0471-2445437]

NOTE: - BIDDERS ARE ADVISED TO GO THROUGH THE CONDITIONS IN THE NOTICE INVITING TENDER AND THE TENDER DOCUMENT CAREFULLY AND COMPLY THEM TO AVOID OUTRIGHT REJECTION OF THEIR TENDER.

For any litigation relating to this order, the jurisdiction will be Thiruvananthapuram City.

Sd/- (18.09.2018)

Addl DIRECTOR GENERAL OF POLICE (INTELLIGENCE)

SEARCH MIRROR WITH TELESCOPIC HANDLE

(EXTENSION MIRROR)

1. It should have an adjustable Convex/Plain Mirror (size: 9" X 5" or better) which maximizes the field of vision.
2. Light weight and easy to use.
3. Adjustable Torch Mounting.
4. Telescopic extension handle (Minimum 2 mtrs).
5. Operation manual.
6. Miscellaneous – The firm should provide the following documents/literature (in English language along with the equipment)
 - a. Technical manual with full description of the item
 - b. Users handbook
 - c. Literature on care and preservation technique/methods
 - d. Specifications for packing, handling/transportation/storage
 - e. Details regarding periodical checks to be carried out by the user for serviceability of the equipment.
7. The supplier should have well-equipped office / workshop for maintenance with qualified engineers in repairs/ service. If the equipment needs repairs it should be carried out within 10 days from the date of receipt of intimation.
8. Supplier should have direct authorization from the OEM to participate in the tender. Necessary authorization documents should be made available in this regard. The name of the OEM along with the contact telephone numbers, addresses, fax numbers & E-mail address may be available for confirmations with the OEM about the status of the supplier.
9. Periodical service minimum once in three months during warranty period.
10. Minimum 5 years warranty for the equipment and for other all accessories.
11. **OPERATION AND MAINTENANCE**
12. **Packing:-** The equipment should be packed individually preferably in a water proof carry bag.
13. **User Evaluation :-** The approval for introduction into service of the equipment will be based on the test procedures. (to be tested in field conditions).

14. Testing Facilities :- Ballistic trials as per the QRs will be held at Thiruvananthapuram.

15. Above These :-

16. • AMC proposal for a period of 5 years after the warranty period, should be enclosed with the tender proposal.

17. • AMC should be expressed as percentage of Total Product Value (TPV) separately for each year of AMC.

18. • Tender will be valuated based on the net liability to department which includes the product cost and AMC cost.