

**POLICE**



**DEPARTMENT**

**No.A5-27800/2018/SB**

Special Branch CID

Headquarters,

Thiruvananthapuram

adgpint.pol@kerala.gov.in

04712554452

Dated.30-06-2018

**Service Order No.156/2018/SB**

Sub : Retirement of Police Personnel /Ministerial Staffs from SBCID on superannuation during the year 2019 - Orders issued

Ref : GO(P) No.170/2012/Fin dtd.22.03.2012

The list of Police Officers of this unit who are due to retire from service on superannuation in the year 2019 are furnished with the S.O. They will be relieved on the due date after collecting back all the Government properties which are to be surrendered before their retirement from service and they would not be retained in service beyond that date on any account. Liabilities, if any outstanding against these retiring officers should be assessed and reported to this office sufficiently early to effect the recovery from their last pay. Separate report should be sent by the DySPs concerned to this office immediately after the concerned officer was relieved of his duties on retirement.

**Copies of this SO, will be circulated among each personnel whose name is included in the list and obtain their dated signature on the list against their name and returned to this office duly certified by SPs/DySPs/DC concerned.**

**The officers concerned will direct the personnel included in the list to submit formal application for pension with the following documents to this office within the prescribed time limit.**

1. Pension Book (2 Copies)
2. Descriptive Roll and Identification particulars, Height etc,Family details (3 copies) duly attested by the DI/DySP concerned.
3. Specimen Signature (3 copies) duly attested by the DI/DySP concerned.
4. Left hand thumb and finger impression (3 copies) duly attested by the DC/DySP concerned.
5. The retiring person will fill up the following pages of the pension books 5, 23, 27, 29,31,33, 37 and 41.
6. Passport size photographs, joint photographs (officer with his wife) 4 copies duly attested by the DI/DySP concerned.
7. Nomination for life time arrears of pension (Form A) duly attested by the DI/DySP concerned.
8. Permanent address after the retirement to which have to be sent (3 copies)
9. Name of treasury from which payment are to be received.

Gazetted officers may sent their formal application for pension along with the required documents to this office at least one year before their retirement without waiting for any intimation either from this office or from O/o AG (A&E), Kerala. Thiruvananthapuram.The



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officer on his option, the subscriber can stop the subscription to GPF Account within one year of his retirement and apply for closure of accounts in advance. This chance can be utilized by the retiring personnel in order to receive their GPF closure amount without delay.

The terminal surrender of EL can be sanctioned to a retiring person immediately after his/her retirement without waiting for an application from the individual. As per GO(P) No.255/90/Fin dtd.28.04.90, the subscribers to FBS are given option to remit the subscription in lump for the last six months prior to retirement for speedy settlement of the claim. As in the case of FBS, option for recovery in lump for six months premium to General Insurance can also be made. But the final settlement of the scheme will be taken up only after the date of retirement of a person, to continued insurance coverages envisaged in the scheme. Application in Form 3 should be obtained well in advance and the entries in the pass book made up to date

In the case of Lump sum Grant from KPW& A Fund, a retiring person as admissible in GO(MS) No.1196/81/Home dtd.03.12.81, the amount should be calculated well in advance after obtaining the details of recovery of subscription from former units is required. The concerned section will take early action in the matter.



29-06-2018

Sam Christy Daniel IPS,  
Superintendent of Police

For Additional Director General of Police  
(Intelligence)

To : The Individuals through officers concerned for necessary action.

Copy To : 1)The State Police Chief Kerala  
2)The Accountant General (A &E) Kerala  
3)All DPCs & Commandants for initiating liabilities if any to this office.  
4)A2/A4,A3,A6 and all Bill sections of SBCID HQRS for information and furnishing liability report.  
5)DySP(Admn)/DC.SEC of SBCID HQRS for information and furnishing liability report.

